



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE**

MINUTES

Committee of the Whole Meeting No. 2

**Held in the Municipal Centre, 285 County Road 44
On Monday, February 7th, 2011 at 6:30 p.m.**

PRESENT:

Mayor:	David Gordon
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Tim Sutton
Councillor:	Barb Tobin
C.A.O.:	Andy Brown
Deputy Clerk:	Heather Render
Treasurer:	Sheila Kehoe
Director of Planning & Development:	Forbes Symon
Director of Public Works:	Karen Dunlop
Roads Supervisor:	Doug Scott

Mayor David Gordon declared the meeting open.

DISCLOSURE OF INTEREST

None

APPROVAL OF MINUTES

Moved by Terry Butler and seconded by Barb Tobin that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting January 17, 2011, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

REPORT FROM CLOSED SESSION

Andy Brown advised that the Committee had met prior to this meeting to discuss the disposal of surplus properties.

FINANCE & ADMINISTRATION

Councillor Tim Sutton took the Chair at 6:37 p.m. for this portion of the meeting

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REPORTS

1. **Disposal of Former Fire Hall**

Andy Brown advised that Habitat for Humanity are interested in leasing the former fire hall as an outlet for a Restore facility. Councillor Tobin advised that she would prefer the Request For Proposal option and that she had some concerns with traffic issues in that area. Karen Dunlop advised that traffic impact will be considered this summer with parking study, and that traffic will be reduced once the new North Grenville District High School is opened. Councillor Butler advised that he would prefer a medium term lease of 3 or 4 years. Deputy Mayor Finnerty suggested that part of the lease payment should be put into a fund that could be set aside for repairs and that we should advertise the lease. Mayor Gordon suggested that a lease would be a win-win situation. George Blake asked if the surplus properties had been assessed and why would we lease if we could get money for the properties. Andy Brown advised that appraisals had been done by Rivington and Associates and the fire hall was the only property that anyone had shown interest in leasing. The representatives of Restore advised that their business gives back to the community with Habitat for Humanity and by sending less construction material to the landfill site. David Shanahan asked what the safe guards would be for this heritage building? Andy Brown advised that the Restore representatives are asking for a door at the back only. Information on the heritage designation would be included in the RFP. A resolution was presented and that staff are directed to proceed forward with the lease option. (See Resolutions A.)

2. **2011 Interim Tax By-Law**

Sheila Kehoe provided an overview of the proposed by-law for an interim tax by-law. A resolution was presented and recommended to Council for approval. (See Resolutions B.)

3. **2010 Council Expense Report**

Sheila Kehoe presented an overview of the report of remuneration and expenses of Council members during 2010 as required pursuant to the *Municipal Act*. A resolution was presented and recommended to Council for approval. (See Resolutions C.)

GENERAL BUSINESS

1. Andy Brown advised that at the Council Meeting next week there will be a flag repatriation ceremony for the North Grenville flag that flew in Afghanistan.

PLANNING & DEVELOPMENT

Councillor Tim Sutton took the Chair at 6:56 p.m. for this portion of the meeting.

REPORTS

1. **Draft Conditions of Condominium - Brookside Apartment Building**

Forbes Symons presented an overview of the proposed development of condominium apartments. Councillor Tobin requested information regarding the waiving of a public meeting. Forbes Symon advised that the approval authority is permitted under the *Planning Act* to waive additional public meetings when other public meetings have been held for this development, including at the subdivision agreement and zoning amendment stages. A resolution was presented and recommended to Council for approval. (See Resolutions D.)

2. **Year End By-Law Enforcement Report**

Forbes Symon presented an overview of the report with comparisons to previous years. Mr. Symon highlighted some of the increases in complaints and also increases in revenue.

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GENERAL BUSINESS

1. Deputy Mayor Finnerty asked for information regarding the Clothier Street apartment building. It appears as if people are living there again. Andy Brown advised that the repairs have been made and the building can be occupied.
2. Forbes Symon advised that there was a good article in the newspaper regarding the Trails Strategy and that information on the project will be available at the Sweetheart Brunch this weekend.

PUBLIC WORKS

Deputy Mayor Ken Finnerty took the Chair at 7:07 p.m. for this portion of the meeting

REPORTS

1. **Intersection of Prescott and Clothier Streets**
Karen Dunlop provided an overview of the proposal to install a controlled intersection at Clothier and Prescott Streets. The County is agreeable to installing a 3-way stop at this intersection. Councillor Butler suggested that a courtesy crosswalk not a safe crossing. Al Brown suggested that there is a need for ramps at intersection to address accessibility issues. Karen Dunlop advised that this will be addressed during this project. A resolution was presented and recommended to Council for approval. (See Resolutions E.)
2. **Waste Management Report**
Karen Dunlop presented an overview of the 2011 summary report on solid waste management and recycling.
3. **2011 Budget Re-Allocation - Water & Sewer Capital Projects**
Karen Dunlop requested re-allocation of the approved budget for capital projects to repair Water and Sewer Division fuel tanks and back up generators. The tenders submitted were higher than estimated. There will also be an adjustment to funding sources. A resolution was presented and recommended to Council for approval. (See Resolutions F.)
4. **Close Unopen Road Allowance**
Karen Dunlop advised that a request has been received to close up an unopened road allowance within a lot on Limerick Road. This is a housekeeping issue, as the road allowance goes into Limerick Forest. Councillor Butler asked if the land will be transferred to the County. Karen Dunlop advised that the portion through Limerick Forest will be transferred to the United Counties. A resolution was presented and recommended to Council for approval. (See Resolutions G.)
5. **Road Assumption - Rideau Estates**
Karen Dunlop provided a report on a proposed assumption of land for road widening purposes in Rideau Estates Subdivision. This is a condition of severance. A resolution was presented and recommended to Council for approval. (See Resolutions H.)

GENERAL BUSINESS

1. Doug Scott advised that a water line broke today at North Grenville District High School and that it had now been repaired.
2. Doug Scott advised that an effluent pump blew apart at the Waste Water Treatment Plant today.
3. Deputy Mayor Finnerty requested information on the size limit of snow piles, such as at the B & H parking lot. Forbes Symon advised that on older properties we only contact the owners if the pile creates a traffic hazard. However, these large snow piles if not removed can create a problem with the storm sewers when they melt.

MINUTES: COMMITTEE OF THE WHOLE, MONDAY, FEBRUARY 7, 2011

RESOLUTIONS

A. Moved by Terry Butler and seconded by David Gordon that the Committee of the Whole authorize staff to proceed forward with the lease option for the former Fire Hall.

CARRIED

B. Moved by Terry Butler and seconded by David Gordon that the Committee of the Whole recommend to Council that a by-law be enacted to authorize the 2011 interim tax levy and due date.

CARRIED

C. Moved by Barb Tobin and seconded by Ken Finnerty that the Committee of the Whole recommend to Council that the 2010 Council Remuneration and Expenses report pursuant to the *Municipal Act* be accepted.

CARRIED

D. Moved by Barb Tobin and seconded by Terry Butler that the Committee of the Whole recommend to Council that a recommendation for draft approval of File No. 07-T-10006, Block 49 on Registered Plan 15M-1, former Town of Kemptville, Municipality of North Grenville, be submitted to the United Counties of Leeds & Grenville subject to the following clearances.

1. That this approval applies to the draft plan dated November 3rd 2010, prepared by H. A. Ken Shipman Surveying Ltd., which shows a total of 46 residential units, 30 underground parking spaces and 34 surface parking spaces.
2. That prior to final approval by the County, the Municipality will advise the approval authority that this proposed condominium conforms to the Zoning By-Law in effect.
3. That such easements as may be required for utility and drainage purposes shall be granted to the appropriate authority.
4. That prior to final approval of the condominium plan a site plan which addresses site grading, drainage and development shall be submitted for review and approval by the Municipality of North Grenville.
5. That a site plan agreement between the Owner and the Municipality contain the provision for implementation of the grading/drainage/development plan in Condition 5.
6. That the site plan agreement between the Owner and the Municipality be registered against the lands to which it applies once the plan of condominium has been registered.
7. That the Owner address all other development issues through a condominium agreement with the Municipality.

CARRIED

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E. Moved by Terry Butler and seconded by David Gordon that the Committee of the Whole recommend to Council that the intersection at Clothier Street and Prescott Street be turned into a controlled intersection by the United Counties of Leeds and Grenville.

CARRIED

F. Moved by Barb Tobin and seconded by Tim Sutton that the Committee of the Whole recommend to Council that the proposed Water and Sewer Capital Budget re-allocation be approved.

CARRIED


G. Moved by Terry Butler and seconded by David Gordon that the Committee of the Whole recommend to Council that the road allowance between Lot 5 and 6, Concession 11, former Township of Oxford-on-Rideau, be closed and conveyed.

CARRIED

H. Moved by Barb Tobin and seconded by Terry Butler that the Committee of the Whole recommend to Council that a by-law to assume lands into the Public Roads System be enacted.

CARRIED

The Meeting adjourned at 7:31 p.m.


DAVID GORDON
Mayor



HEATHER RENDER
Deputy Clerk