



**CORPORATION OF THE  
MUNICIPALITY OF NORTH GRENVILLE**

**MINUTES**

**Committee of the Whole Meeting No. 6**

**Held in the Municipal Centre, 285 County Road 44  
On Monday, April 6<sup>th</sup>, 2009 at 6:30 p.m.**

**PRESENT:**

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Tim Sutton
Councillor:	Barb Tobin
Chief Administrative Officer:	Andy Brown
Deputy Clerk:	Heather Render
Director of Planning & Development:	Forbes Symon
Director of Parks, Recreation & Culture:	Darren Patmore
Director of Public Works:	Karen Dunlop
Road Supervisor:	Doug Scott

Mayor Bill Gooch declared the meeting open.

**MINUTES OF PREVIOUS MEETING**

Moved by Barb Tobin and seconded by Terry Butler that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of March 16, 2009, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

**CARRIED**

**PARKS, RECREATION & CULTURE**

Councillor Barb Tobin took the Chair for this portion of the meeting.

**REPORTS**

- Request for Proposals - Riverside Park Play Structure**  
Darren Patmore reviewed the four proposals received for an accessible play structure at Riverside Park. A resolution was presented and recommended to Council to award the RFP to Henderson Recreation Limited. (See Resolutions A.)
- Tender PRC09-01 - South Gower Park Irrigation System**  
Darren Patmore reviewed the seven tenders received for an irrigation system for South Gower Park. A resolution was presented and recommended to Council to award the tender to Strathmar Trenching Ltd. (See Resolutions B.)
- Mobile Canteen - South Gower Park**  
Darren Patmore presented an overview of the proposed RFP for the supply mobile canteen service at South Gower Park. The Committee discussed the content of the proposed RFP. Darren Patmore will clarify how other municipalities deal with this issue.

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**GENERAL BUSINESS**

1. Mayor Gooch asked the status of the Curling Club lease negotiations. Mr. Patmore advised that they are meeting with the Club this week.

**QUESTIONS FROM THE PUBLIC & MEDIA**

1. Keith Moyer asked why the questions on the Canada Build funding for the library that he submitted at the last Committee of the Whole meeting were not being addressed at this meeting. Councillor Tobin advised that the Library Board will be discussing the questions at their next meeting.

**PLANNING & DEVELOPMENT**

Councillor Tim Sutton took the Chair at 7:08 p.m. for this portion of the meeting.

**REPORTS**

1. **Notice of Public Meetings**  
Forbes Symon presented an overview of the proposed public meeting on April 14<sup>th</sup> for an Official Plan Amendment and a Zoning By-Law Amendment regarding the expansion of the O'Reilly Pit in Part Lots 14/15 Concession 9, former Township of Oxford-on-Rideau. The public meeting for the proposed Beckett development on Curry Street in Kemptville will resume at the Council Meeting of April 14<sup>th</sup>.
2. **Notice of Open House and Public Meeting - Official Plan**  
Forbes Symon advised that an Open House will be held on April 16<sup>th</sup> and a Public Meeting will be held on April 23<sup>rd</sup> regarding the Official Plan Review.
3. **Source Water Protection - Kemptville Wellhead Technical Study**  
Forbes Symon advised that he had attended two sessions last week on Source Water Protection and the Kemptville Wellhead Technical Study. This is the first draft of the study for Kemptville. Reports are also being prepared on Merrickville and Carp. A presentation will be made to Council in early May.

**QUESTIONS FROM THE PUBLIC & MEDIA**

1. Wendy Chapman asked if information from the Parks Canada session held last week been incorporated into the Official Plan. Forbes Symon advised that the Official Plan has been revised through information received from Parks Canada.
2. Cynthia Langlois asked that the information on the website regarding the upcoming Open House and Public Meeting for the Official Plan be easier to find. Mr. Symon advised that he would look at the website.

**PUBLIC WORKS**

Deputy Mayor Ken Finnerty took the Chair at 7:25 p.m. for this portion of the meeting.

**REPORTS**

1. **Continuous Improvement Fund Proposal**  
Karen Dunlop presented an overview of the CIF proposal which has been endorsed by the Waste Reduction Committee. The request is for funding to promote increased diversion of waste. The Committee requested information on the results of this program in other

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municipalities. Ms. Dunlop will look into this and bring the matter back to the next Committee of the Whole meeting.

**2. 2009 Work Plan - Waste Reduction Committee**

The 2009 Work Plan for the Waste Reduction Committee was discussed. The Committee asked that the plan be revised to have only Municipal Staff conduct the audit of the waste and that the public be asked to volunteer their garbage bags. Members of the public commented on the lack of information on what can and cannot be included in the recycling bins. A resolution was presented and recommended to Council to approve the revised 2009 Work Plan for the Waste Reduction Committee. (See Resolutions C.)

**3. Amend Terms of Reference for Waste Reduction Committee**

Karen Dunlop presented an overview of the proposed amendment to the Terms of Reference for the Waste Reduction Committee regarding the membership of the Committee. A resolution was presented and recommended to Council to amend the Terms of Reference. (See Resolutions D.)

**4. Amend Landfill Fee Schedule for Tires**

Karen Dunlop advised that it is proposed to charge for tires by weight rather than as an item. This will make the flow of traffic at the Transfer Station more efficient. The Committee asked that a surcharge also be included for tires to assist in recovering our costs for the disposal of tires. A resolution was presented and recommended to Council to amend Schedule "A" of By-Law 10-09 to include tires by weight, plus a \$1.00 per tire surcharge. (See Resolutions E.)

**5. Pitch-In Canada Week**

Karen Dunlop presented an overview of the events that are scheduled for Pitch-In Canada Week in North Grenville. A resolution was presented and recommended to Council to proclaim April 19<sup>th</sup> to 26<sup>th</sup> as "Pitch-In Canada Week". (See Resolutions F.)

**GENERAL BUSINESS**

1. Mayor Bill Gooch advised that some Salvation Army sites are recycling computers. Karen Dunlop will check with our local Salvation Army and advise at the Waste Reduction Committee meeting this week.

**FINANCE & ADMINISTRATION**

Councillor Tim Sutton took the Chair at 8:14 p.m. for this portion of the meeting.

**REPORTS**

1. **Proposed Amendment to Procedural By-Law**  
Mayor Bill Gooch advised that he was withdrawing his request for an amendment. Andy Brown provided clarification on the matter.
2. **Appointment of Municipal Officers**  
Andy Brown provided an overview of the proposed amendment to appoint Sheila Kehoe as the Treasurer for North Grenville and also to amend titles as recommended in the Operational Review that the Municipality recently completed. A resolution was presented and recommended to Council to amend By-Law 21-05. (See Resolutions G.)
3. **Policy/Procedure Model System**  
Andy Brown presented an overview of the proposed Policy/Procedure Model System that was recommended in the 2008 Operational Review. A resolution was presented and recommended to Council for adoption of the system. (See Resolutions H.)

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4. **Process to Develop a New Sign By-Law**

Andy Brown advised that a process should be developed to draft a Sign By-Law that would regulate signs across the whole municipality. The Committee asked that Mr. Brown contact the United Counties of Leeds & Grenville to seek delegation of authority to regulate signs on County Roads within North Grenville. The proposed process includes meetings with stakeholders within Old Town Kemptville, hamlets and the County Road 43 and 44 corridors and other areas. A resolution was presented and recommended to Council to commence the process of developing a Sign By-Law. (See Resolutions I.)

5. **OSWAP Funding Agreement**

Andy Brown advised that the Province has approved \$113,200 in funding over 4 years. A resolution was presented and recommended to Council to enter into an agreement with the Province for funding under the Ontario Small Waterworks Assistance Program - Part 2. (See Resolutions J.)

6. **Council Remuneration & Expenses**

Andy Brown presented an overview of the report on Council remuneration and expenses for 2008, which is required under the *Municipal Act*. A resolution was presented and recommended to Council for acceptance of the report. (See Resolutions K.)

**GENERAL BUSINESS**

1. Mayor Bill Gooch advised that he would like to see the Waste Reduction Committee looking at alternate methods of waste management, including geothermal energy. Karen Dunlop advised that the Committee is looking at alternatives, however the Ministry of the Environment have no approved technology at this time.

**QUESTIONS FROM THE PUBLIC & MEDIA**

1. Cynthia Langlois asked if the Procedural By-Law will be posted on the website, in order that the public are aware of the process for Council meetings. Councillor Sutton advised that the by-law could be posted.

**RESOLUTIONS**

- A. Moved by Terry Butler and seconded by Bill Gooch that Committee of the Whole recommend to Council that Henderson Recreation Limited be awarded the RFP for the supply and installation of an Accessible Playground at Riverside Park in the amount of \$74,366.22 plus tax.

CARRIED

- B. Moved by Terry Butler and seconded by Ken Finnerty that Committee of the Whole recommend to Council that Tender PRC09-01 for the supply and installation of an irrigation system for South Gower Park be awarded to Strathmar Trenching Ltd in the amount of \$95,987.85 including taxes as the lowest qualified tenderer.

CARRIED

- C. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that the attached Waste Reduction Committee Work Plan for 2009 be approved, as amended to reflect that staff request volunteer samples and staff do audit.

CARRIED

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D. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the requirement for a committee retail/commercial member referenced in Schedule B-7 of By-Law 5-02 be replaced with member at large.

CARRIED

E. Moved by Terry Butler and seconded by Bill Gooch that Committee of the Whole recommend to Council that Schedule "A" to By-Law 10-09 be amended to include tires in the weigh scale rate charges plus a \$1 per tire surcharge.

CARRIED

F. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that April 19<sup>th</sup> to April 26<sup>th</sup>, 2009, be proclaimed as "Pitch-In Canada Week".

CARRIED

G. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that By-Law 21-05 to appoint Municipal Officers be amended.

CARRIED

H. Moved by Barb Tobin and seconded by Ken Finnerty that Committee of the Whole recommend to Council that the attached Policy/Procedure Model System be adopted.

CARRIED

I. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council to commence the process of developing a Sign By-Law for North Grenville.

CARRIED

J. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that it enact a by-law to enter into an agreement with the Ministry of Agriculture, Food & Rural Affairs respecting the Ontario Small Waterworks Assistance Program - Part 2.

CARRIED

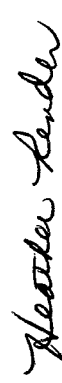
K. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the report on Council's 2008 Remuneration and Expenses pursuant to Section 284 of the *Municipal Act* be accepted.

CARRIED

The meeting adjourned at 8:50 p.m.

  
BILL GOOCH

Mayor



HEATHER RENDER

Deputy Clerk