



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE**

MINUTES

Committee of the Whole Meeting No. 9

**Held in the Municipal Centre, 285 County Road 44
On Monday, May 17th, 2010 at 6:30 p.m.**

PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Tim Sutton
Councillor:	Barb Tobin
C.A.O.:	Andy Brown
Deputy Clerk:	Heather Render
Director of Public Works:	Karen Dunlop
Director of Parks, Recreation & Culture:	Darren Patmore
Treasurer:	Sheila Kehoe
Director of Planning & Development:	Forbes Symon

Mayor Bill Gooch declared the meeting open.

DISCLOSURE OF INTEREST

None

APPROVAL OF MINUTES

Moved by Terry Butler seconded by Barb Tobin that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of May 3, 2010, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

PLANNING & DEVELOPMENT

Councillor Tim Sutton took the Chair at 6:32 p.m. for this portion of the meeting.

REPORTS

- 1. Deputation - Future Use of Snow Dump - Students from South Branch School**
Students from South Branch attended to make a presentation of a project that the students prepared on a proposed use of the snow dump site beside the pumping station on Bridge Street. The students set a budget of \$150,000 and they showcased two proposals, one under budget and one over budget. The proposals included an outdoor rink, soccer fields, and picnic areas. The Committee thanked them for their presentation and all the work they put into it.

MINUTES: COMMITTEE OF THE WHOLE MEETING, MONDAY, MAY 17, 2010

2. Green Spaces Policy

Andy Brown presented an overview of the draft green spaces policy including trails, water access and centralized recreation facilities. Forbes Symon advised that he had prepared some tests or questions that Council should look at when they consider green spaces within the Municipality. Councillor Tobin asked if there is a standard we should look at or is it up to Council (land or cash)? Mr. Symon advised that there is no standard, that it is based on the type of development. Small developments do not require parks the same as larger developments with higher density. Mayor Gooch advised that a resolution had been passed by Council that says they will take land instead of cash. Councillor Butler asked that University of Guelph be added as a partner for the trail system. Mr. Symon advised that there is a need to ensure that tourism and hamlets are linked in an integrated trails system. Councillor Sutton advised that he liked the social/community area that is suggested for some rural subdivisions, not necessarily a park. A resolution was presented and recommended that staff proceed with developing the final policy. (See Resolutions A.)

3 Notice of Public Meeting - Building Permit Fees

Forbes Symons advised that staff have brought forward a proposal regarding amendments to building permit fees. A public meeting will be held at the Council Meeting of Tuesday, May 25th.

GENERAL BUSINESS

1. Councillor Butler requested that a letter be sent to County to thank them for the chalet at Limerick Forest. A resolution for approval will be prepared for the next Council Meeting.
2. Forbes Symon advised that there has been work started regarding future planning at Burritts Rapids and the proposed heritage conservation district. Staff have been working with students from Carleton University on this proposal. An information meeting will be held on Wednesday, June 2nd at 7:00 p.m. at the Burritts Rapids Community Hall. The process will be followed up with a survey, the results will be assessed and then presented to Council for consideration for further heritage study or not.

QUESTIONS FROM THE PUBLIC & MEDIA

1. Cynthia Langlois asked why Council did not have this proposed green spaces policy during the Official Plan review. Mr. Symon advised that the report shows the Official Plan policies, how to interpret these policies, no new policies and that each area will be considered individually.
2. Cynthia Langlois asked when land is given as 5% parkland, is the public aware when the Municipality disposes of it. Mr. Symon advised that the process is followed as outlined in the *Municipal Act*.

PARKS, RECREATION & CULTURE

Councillor Barb Tobin took the Chair at 7:20 p.m. for this portion of the meeting.

REPORTS

1. Youth Centre Contribution

Andy Brown presented an overview of the proposed move of the Youth Centre. He outlined the proposal to given the Youth Centre a \$30K loan, forgivable at \$3K per year, no interest. Mayor Gooch stated that this is a worthwhile project and that the \$3K could come from the Community Grant program this year. Councillor Butler asked if they needed the funding for the down payment. Mr. Brown advised that they did. He suggested that the loan be set up as a receivable (\$3K per year). Ms. Kehoe advised that she would check with the auditor on how to record it. Councillor Sutton agreed with the strategy of forgiving the loan.

MINUTES: COMMITTEE OF THE WHOLE MEETING, MONDAY, MAY 17, 2010

If the Youth Centre did not continue for 10 years, then the Municipality gets the funding returned. Mr. Brown asked for direction from Council. Mr. Brown will prepare a report on the specifics of where the funding could come from and prepare a by-law for Council to consider on Tuesday, May 25th. A resolution was presented and recommended to Council to provide a loan to the Youth Centre. (See Resolutions B.)

QUESTIONS FROM THE PUBLIC & MEDIA

1. David Shanahan asked if the Youth Centre would qualify for a Community Grant? Councillor Tobin advised that they would qualify. Mr. Shanahan suggested that other groups would not have that funding available, Council would be taking money from the Community. Councillor Tobin advised that there would be different criteria for this. Mr. Brown suggested reworking the budget, not going thru the grants program.
2. George Blake asked that taxes on the property be reduced until the Youth Centre is financially able to pay. Mr. Brown advised that the Municipality can not reduce taxes, the Province sets who pays taxes. Ms. Kehoe advised that the property is at the commercial property rate, and that the assessment can be reduced by MPAC.

PUBLIC WORKS

Deputy Mayor Ken Finnerty took the Chair at 7:47 p.m. for this portion of the meeting.

REPORTS

1. **Ontario Good Roads Association Bridge Funding**
Karen Dunlop presented an overview of the proposed funding application. A resolution was presented and recommended to Council for approval. (See Resolutions C.)
2. **Tender NG10-16 Gravel Rebuild**
Karen Dunlop outlined the process of the tendering for the gravel rebuild of Boundary Road and Latimer Road. A resolution was presented and recommended to Council to award the tender to Cruickshank Construction Ltd. (See Resolutions D.)

GENERAL BUSINESS

1. Deputy Mayor Finnerty advised that residents had spoken to him regarding concerns with speeding on French Settlement Road. Subsequently he received a petition on this matter. Karen Dunlop advised that the Public Works Department is looking at speed limits in 5 different areas of the municipality. Staff are also looking at guidelines for speed limits on municipal roads and a report will come forward at a later date. Mayor Gooch advised that the Police Services Board and the OPP have a speed sign which could be placed on French Settlement Road.
2. Deputy Mayor Finnerty advised that Clothier Street West (County Road 18) from Rideau Street to Somerville Road has different speed limits. He suggested that this part of County Road 18 be 40 KPH and that the County should be asked to lower the speed limit. The Committee was in favour of this suggestion and Mr. Brown will notify the County.
3. Deputy Finnerty advised that the yard at the Oxford Mills Garage has been paved.

FINANCE & ADMINISTRATION

Councillor Tim Sutton took the Chair at 8:00 p.m. for this portion of the meeting.

REPORTS

1. Electronic Voting - Intelivote

Andy Brown outlined the proposal to approve Intelivote Systems Inc. for the provision of electronic voting services for the upcoming Municipal Election. A resolution was presented and recommended to Council for approval. (See Resolutions E.)

2. 2010 Operating and Capital Report

Sheila Kehoe presented the first quarterly report for 2010. Councillor Tobin requested that some areas be made clearer. Councillor Butler asked if the tender has been called for the resurfacing of roads. Karen Dunlop advised that it had not yet been called. Councillor Butler asked if all ice fees are in yet. Darren Patmore advised that they were. Councillor Sutton requested an explanation of the high administration expenses. Sheila Kehoe advised that it is due to the municipal insurance. A resolution was presented to receive the 2010 capital project and operating report as of March 31, 2010. (See Resolutions F).

3. Disposal of Surplus Buildings/Facilities

Andy Brown presented a report on the proposed disposal of surplus buildings/facilities. Staff are recommending selling Acton's Corners School House, the former Fire Hall, the South Gower Library and the Kemptville Library. Staff are recommending requesting expressions of interest for the Oxford Mills Library.

Acton's Corners - There is some land with the building. The recommendation is to sell by realtor. Councillor Tobin asked if a realtor is the way to get the best price. Andy Brown advised that with a realtor, you can set the selling price. Councillor Butler requested the zoning on the property. Forbes Symon advised that it is zoned institutional. The Committee agreed to the property by realtor and allocate the funds against the capital cost of library.

Old Fire Hall - There has been some interest from the private sector and also from the Arts & Culture group. Staff are recommending selling by auction with reserve bid. The property will need rezoning, and clarification regarding the garage behind the Fire Hall. There is also the repositioning of the water line which services the Kemptville Pool. Councillor Butler asked if there had been any consideration to using the building as an incubation area. Andy Brown advised that he was not aware of any. Deputy Mayor Finnerty asked if it would be sold with changes as a condition. Karen Dunlop advised that it would. The Committee agreed to sell the building by auction and allocate the funds against the Youth Centre contribution and the balance against library capital cost.

South Gower Library - This property requires appraisal, severance and rezoning. Darren Patmore advised that the Soccer club have shown some interest. Andy Brown advised that staff have looked at municipal use for the building and did not find any. The Committee agreed to sell the property and allocate the funds to the capital cost of the library.

Kemptville Library - May 1st, 2011 is the proposed closing date. It is zoned commercial. Councillor Butler advised that it is a heritage Carnegie library. Andy Brown advised that the proposal will go to the Heritage Advisory Committee's next meeting. Deputy Mayor Finnerty advised that parking is an issue with this property. Forbes Symon advised that it is not a significant issue. The Committee agreed to sell the property and the funds would be allocated against the library capital costs.

Oxford Mills Library - This property is unique, with Maplewood School. It has heritage designation, both provincial and federal. Andy Brown advised that the Municipality could lease out the building and receive rent. The Committee agreed to received Expression of Interest.

MINUTES: COMMITTEE OF THE WHOLE MEETING, MONDAY, MAY 17, 2010

A resolution was presented and directed staff to take the steps agreed to by the Committee. (See Resolutions G.)

Court House - Andy Brown provided an overview of the report. Most satellite courts are in municipal buildings. Mr. Brown outlined how the court would operate if moved from Kemptville. Staff recommend that the Municipality retain the Court House building. Mayor Gooch advised that changes are coming and would support increase to rent. He suggested that staff speak to commercial real estate for possible rent. The Committee agreed to increase the rent for the Courts. Andy Brown will prepare a further report for consideration.

GENERAL BUSINESS

1. Councillor Butler suggested reducing paper by not recopying reports for Council agenda.

QUESTIONS FROM THE PUBLIC & MEDIA

1. David Shanahan requested what the overall debt for the municipality was and also staffing numbers. Sheila Kehoe advised that the Municipality is looking to have an audit review of staffing as reported in the FIR. She advised that the current debt is approximately \$11M.
2. David Shanahan suggested that Parks Canada may be interested in the Acton's Corners property.
3. David Shanahan advised that since moving to the Court House building, the Historical Society has seen an increase in members, material donations and are working with students. He asked if the Municipality will have to put in an elevator. Andy Brown advised that they are waiting for the regulations. David Shanahan suggested that the Municipality should keep this building.

RESOLUTIONS

- A. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole accept the attached report on green spaces policy and that staff be directed to proceed with developing the final policy for Council's adoption.

CARRIED

- B. Moved by Terry Butler and seconded by Bill Gooch that the Committee of the Whole recommend to Council that it provide the Youth Centre with a forgivable loan in the amount of \$30,000 to be forgiven at a rate of \$3,000 per year.

CARRIED

- C. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the Municipality apply for funding from the Ontario Good Roads Association to cover the cost of the Bridge Assessment.

CARRIED

- D. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that Tender NG10-16 for the Gravel Rebuild of Boundary Road and Latimer Road be awarded to Cruickshank Construction Ltd.

CARRIED

MINUTES: COMMITTEE OF THE WHOLE MEETING, MONDAY, MAY 17, 2010

E. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the Municipality of North Grenville enter into an agreement with Intelivote Systems Inc. for the provision of services for electronic voting for the 2010 Municipal Election.

CARRIED

F. Moved by Terry Butler and seconded by Ken Finnerty that Committee of the Whole receive the 2010 capital project and operating report as of March 31, 2010.

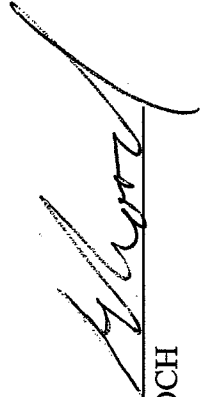
CARRIED

G. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole direct staff to take the necessary steps and prepare any documentation for the following actions:

1. Sale of Acton's Corners School House;
2. Sale of former Fire Hall;
3. Sale of South Gower Library;
4. Sale of Kemptville Library; and
5. Expressions of Interest for Oxford Mills Library.

CARRIED

The Meeting adjourned at 9:22 p.m.


BILL GOOCH
Mayor


HEATHER RENDER
Deputy Clerk