

CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

MINUTES OF COMMITTEE OF THE WHOLE MEETING NO. 6
OF APRIL 7, 2008

held in the Municipal Centre at 285 County Road 44 at 6:30 p.m.

PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Tim Sutton
Councillor:	Barb Tobin
Chief Administrative Officer:	Andy Brown
Deputy Clerk:	Heather Render
Director of Public Works:	Karen Dunlop
Roads Supervisor:	Doug Scott
Director of Planning & Building:	Forbes Symon
Treasurer:	Cheryl Tynski

Mayor Bill Gooch declared the meeting open.

MINUTES OF PREVIOUS MEETING

Moved by Terry Butler and seconded by Barb Tobin that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of March 17, 2008, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

FINANCE & ADMINISTRATION

Councillor Tim Sutton took the Chair for this portion of the meeting.

REPORTS

1. **2008 Municipal Budget**

The most recent version of the budget with the proposed amendments has been distributed to the members of the Committee. Andy Brown presented an overview of the changes. Karen Dunlop advised that smaller Public Works projects were being deferred. She also outlined proposed road improvements and requested that monies be placed in a reserve fund for the expansion of the Oxford Mills Garage. Resolutions were presented to amend the budget to change \$175,000 as Reserve for Public Works from Reserve for Public Works Garage; to include other budget adjustments; and to recommend to Council that the 2008 Municipal Budget Estimates be adopted. (See Resolutions A, B and C.)

2. **2008 Municipal Road & Bridge Infrastructure Investment Grant**

The Committee discussed this Provincial program and the grant to be received by North Grenville. A resolution was presented to recommend to Council that a resolution be passed regarding this initiative. (See Resolutions D.)

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3. **Ferguson Forest Centre Lease Agreement**

Andy Brown advised that the solicitor had proposed two options and also suggested that By-Law 12-99 be updated. The CAO and Clerk will prepare a draft policy for Committee consideration. The Committee heard comments from the public on how the Ferguson Forest Centre competes with their nursery businesses. The Committee suggested that the nursery operators sit down with FFC representatives to discuss their concerns. A resolution was presented and approved to recommend to Council that a by-law be enacted to exempt the proposed lease from the provision of By-Law 12-99, to adopt the lease and to repeal By-Law 18-08. (See Resolutions E.)

4. **Accountability and Transparency Policy**

Andy Brown advised the Committee that the only change to this policy was the addition of the Heritage Act to the list of legislated requirements. A resolution was presented and approved to recommend to Council that a by-law be enacted to adopt a policy on accountability and transparency. (See Resolutions F.)

5. **Town Crier**

Andy Brown presented an overview of the proposal to have a Town Crier. The Committee suggested that staff should look to offsetting any expenses and that engagements should be scheduled through the Municipal Office.

GENERAL BUSINESS

1. Mayor Gooch asked if there was any progress in the opening of the road in Kettle Creek Subdivision that links to French Settlement Road. Karen Dunlop advised that the subdivision agreement must be finalized first.
2. Councillor Butler asked when would the quarterly report on finances be received. Andy Brown advised that this would be prepared once the budget is approved.

QUESTIONS FROM THE PUBLIC & MEDIA

1. Doug Hendry asked if the budget included a line for future infrastructure. Mayor Gooch advised that it did not.
2. George Blake asked the cost of having a Town Crier. Councillor Sutton advised that the estimated expense would be \$1,050.00.
3. Barclay Cormack asked if there was budget for Tanager Woods roads. Karen Dunlop advised that they are waiting for the evaluation of the lot.
4. Keith Moyer suggested that a 1% increase on the taxes could be made for capital purposes only. Mayor Gooch suggested that this be built into the budget next year.

PUBLIC WORKS

Deputy Mayor Ken Finnerty took the Chair at 9:05 p.m. for this portion of the meeting.

REPORTS

1. **Bag Tags and Transfer Station Tipping Fees**

Karen Dunlop outlined changes to the bag tag and tipping fees as discussed at the budget meeting. The proposed transition period of two months was reviewed. The Committee discussed the proposed increases which are due to increased costs at the transfer station which should be covered by the users. A resolution was presented and approved to recommend to Council that Schedule "B" to By-Law 40-99 be amended. (See Resolutions G.)

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GENERAL BUSINESS

1. Mayor Gooch asked when the street sweeping would begin. Doug Scott advised that North Grenville is second on the Counties' list and that we would start sweeping the sidewalks on Wednesday.

PLANNING & DEVELOPMENT

Councillor Tim Sutton took the Chair at 9:20 p.m. for this portion of the meeting.

REPORTS

1. **Zoning Amendment Application ZBL-4-08 (eQuinelle Subdivision)**
Forbes Symon advised that a public meeting regarding the application to rezone lands in Part Lots 25, 26 and 27, Concession 1, former Township of Oxford-on-Rideau would be held on Monday, April 14th at 7:00 p.m.
2. **Victoria Park Village Phase 3 - Removal of Holding Symbol**
Forbes Symon gave an overview of the of proposal to remove the holding symbol from lands in Part Lots 23 and 24, Concession 4, former Township of Oxford-on-Rideau. The executed subdivision agreement has been registered. A resolution was presented and approved to enact a by-law to remove the holding symbol from these lands. (See Resolutions H.)
3. **Road Naming - Colonnade Commercial Subdivision and Limerick Forest**
Forbes Symon reviewed the proposed names for the roads within the Colonnade Commercial Subdivision as presented by the Developer. The Committee discussed the proposal of "Colonnade Drive" for Street 1 and "Ryan's Well Way" for Street 2. The Committee amended the proposed name of "Ryan's Well Way" to "Ryan's Well Drive". A resolution was presented and approved to recommend to Council that a by-law be passed to name these roads as amended by the Committee. (See Resolutions I.)

Andy Brown reviewed the proposal from the United Counties of Leeds and Grenville to name seasonal access roads within Limerick Forest. The proposed names of Dawson Trail, Chalet Loop and Huckleberry Trail were discussed by the Committee. A resolution was presented and approved to recommend to Council that a by-law be enacted to name the seasonal access roads as proposed by the United Counties. (See Resolutions J.)
4. **Forest Creek Subdivision - Amendment to Zoning By-Law**
Forbes Symon reviewed the proposed amendment to the Zoning By-Law. By-Law 19-08 will be repealed and a new by-law enacted to amend the setback of the zoning.

GENERAL BUSINESS

1. Forbes Symon advised that the Official Plan Review meeting will be held on Wednesday, April 9th at 3:00 p.m.
2. Mayor Gooch advised that \$25,000 was in the budget for Prescott Street business expansion. There will be an Economic Development Committee to oversee this project. He suggested that a group chaired by Councillor Butler work on events and advertising for Prescott Street. The Committee suggested that the expansion be "Old Town" and not just Prescott Street. Andy Brown suggested that a Downtown Revitalization Committee be a sub-committee of the Economic Development Committee.
3. Deputy Mayor Finnerty outlined various incidents that have occurred in the downtown area recently and suggested that there is a need for more by-law enforcement in the downtown and outside Municipal office hours.

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QUESTIONS FROM THE PUBLIC & MEDIA

1. George Blake asked what by-laws do the OPP enforce. Mayor Gooch advised that once the budget is finalized a meeting will be arranged with Municipal staff and the OPP to discuss this matter.
2. Ruth Abercrombie of the Accessibility Advisory Committee addressed the Committee and advised that Keith Moyer will be resigning from the Committee.

RESOLUTIONS

- A. Moved by Barb Tobin and seconded by Terry Butler that the Committee of the Whole adopt the capital budget program as outlined in Capital Projects and Financing Sources dated April 3, 2008 with the following change:

Reserve for Public Works \$175,000 instead of Reserve for Public Works Garage.

CARRIED

- B. Moved by Terry Butler and seconded by Ken Finnerty that the Committee of the Whole adopt the budget adjustments as outlined in 2008 Budget Adjustments v.5.

CARRIED

- C. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the 2008 Municipal Budget Estimates be adopted.

CARRIED

- D. Moved by Barb Tobin and seconded by Terry Butler that the Committee of the Whole recommend to Council that a resolution be passed stating:

- that the \$468,112 allocated to the Municipality of North Grenville by the Province will be used for road and bridge capital investment needs;
- that a final summary report detailing expenditures, use of provincial funding, and outcomes achieved shall be submitted to the Ministry, noting that the Ministry may request an independent audit of the project;
- acknowledging that any funds intended for the project that are not used in accordance with rehabilitation of roads and bridges capital investment needs or the terms outlined by the Ministry will be returned to the Ministry.

CARRIED

- E. Moved by Terry Butler and seconded by Barb Tobin that Committee of the Whole recommend to Council that it enact a by-law to exempt the proposed lease from the provision of By-Law 12-99, adopt the lease being Schedule "A", and repeal By-Law 18-08.

CARRIED

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- F. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that a by-law be enacted to adopt a policy on accountability and transparency.

CARRIED

- G. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that Schedule "B" to By-Law 40-99 be amended to reflect amended Transfer Station Tipping Fees and Bag Tag Rates.

CARRIED

- H. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that a zoning by-law amendment to remove the holding symbol from the lands located in Part Lots 23 and 24, Concession 4, former Township of Oxford-on-Rideau (Victoria Park Subdivision - Phase 3) be approved.

CARRIED

- I. Moved by Terry Butler and Ken Finnerty that Committee of the Whole recommend to Council that a by-law be passed naming Street 1 and Street 2 in the Kemptville Colonnade Subdivision as Colonnade Drive and Ryan's Well Drive respectively.

CARRIED

- J. Moved by Barb Tobin and seconded by Ken Finnerty that Committee of the Whole recommend to Council that a by-law be passed naming the seasonal access roads in Limerick Forest as Dawson Trail, Chalet Loop and Huckleberry Trail.

CARRIED

The meeting adjourned at 10:00 p.m.

Original Signed By

BILL GOOCH
Mayor

HEATHER RENDER
Deputy Clerk