

**CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE**

MINUTES OF COMMITTEE OF THE WHOLE MEETING NO. 18  
OF NOVEMBER 3, 2008

held in Municipal Centre at 285 County Rd. 44 at 6:30 p.m.

PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Tim Sutton
Councillor:	Barb Tobin
Chief Administrative Officer:	Andy Brown
Deputy Clerk:	Heather Render
Director of Parks, Recreation & Culture:	Darren Patmore
Director of Public Works:	Karen Dunlop

Mayor Bill Gooch declared the meeting open.

**MINUTES OF PREVIOUS MEETING**

Moved by Ken Finnerty and seconded by Terry Butler that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of October 20, 2008, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

**REPORT FROM CLOSED SESSION**

Andy Brown reported on the Closed Session of Committee of the Whole held prior to the Regular Committee of the Whole Meeting. The Committee discussed appointment of members to the Heritage Advisory Committee. A resolution was presented and recommended for appointment of Heritage Advisory Committee members. (See Resolutions A.)

**PARKS, RECREATION & CULTURE**

Councillor Barb Tobin took the Chair for this portion of the meeting.

**REPORTS**

1. **Maplewood Lease Agreement**

Darren Patmore updated the Committee on the status of the Maplewood Lease and presented an overview of the past year. The Oxford Mills Community Association website will be linked to the Municipal website. The Committee discussed the proposed lease and deferred any decision until Mr. Patmore has spoken further with the Oxford Mills Community Association.

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**GENERAL BUSINESS**

1. Mayor Gooch asked if there was a policy on how staff dress when working in the public areas. Darren Patmore advised that arena staff wear uniforms and a vest with the North Grenville logo. The Committee suggested that there be a policy and all staff should be advised of the policy.
2. Deputy Mayor Finnerty suggested that the Municipality go forward with the purchase of the property on Prescott Street for the new library. Mayor Gooch advised that no final or financial plan for the proposed library has been brought forward yet. Mr. Brown will prepare a report for a future Committee of the Whole meeting.

<b>SPECIAL PROJECTS</b>
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Councillor Terry Butler took the Chair at 7:15 p.m. for this portion of the meeting.

**REPORTS**

1. **Signage Strategy Project - Tom Graham**  
Tom Graham of T D Graham & Associates made a presentation on proposed signage for North Grenville. The Committee discussed the proposal. Mr. Brown advised that a draft signs by-law for the whole municipality will be brought to the next Committee of the Whole meeting for consideration. A resolution was presented and recommended for approval to adopt the signage strategy and design. (See Resolutions B.)

<b>PUBLIC WORKS</b>
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Deputy Mayor Ken Finnerty took the Chair at 7:54 p.m. for this portion of the meeting.

**REPORTS**

1. **Hazardous or Special Waste Management Shared Responsibility Agreement**  
Karen Dunlop presented an overview of the proposed agreement which would help to recover some of the costs associated with the safe disposal of these materials. Mayor Gooch suggested that we ask the County to hold more Hazardous Waste Days which have no cost. He will bring this matter up at the next County Public Works Committee meeting. A resolution was presented and recommended that the agreement be signed. (See Resolutions C.)

**QUESTIONS FROM THE PUBLIC & MEDIA**

1. Doug Hendry asked if the expansion of the Oxford Mills Garage could include space for a fire truck. Karen Dunlop advised that a fifth new bay would need to be added. Mayor Gooch suggested that Fire Chief Tim Bond report on this at the next Council meeting.

<b>FINANCE &amp; ADMINISTRATION</b>
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Councillor Tim Sutton took the Chair at 8:06 p.m. for this portion of the meeting.

**REPORTS**

1. **Financial Reports (as of September 30<sup>th</sup>)**  
Andy Brown presented an overview of the Capital Budget to date and the Committee discussed the various projects and their status.

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**2. Neutral Tax Rate**

Andy Brown presented an overview of the proposal to adjust the 2008 tax rate to calculate a revenue neutral tax rate for 2009. A resolution was presented and recommended for approval by Council. (See Resolutions D.)

**3. Tax Payment Due Dates**

Andy Brown presented an overview of the proposal to divide the interim tax bill into two installments. A by-law will need to be adopted to set the due dates for tax payments. The draft by-law will be brought to a future Committee of the Whole meeting for consideration.

**4. Energy Conservation Feasibility Study**

Andy Brown presented an overview of the proposal to proceed with a detailed feasibility study on energy conservation by Ainsworth Inc. Mayor Gooch suggested that Mr. Brown contact the Township Edwardsburgh-Cardinal, who are proceeding with this study into Phase 2.

**GENERAL BUSINESS**

1. Andy Brown distributed the results of a survey conducted regarding Visa/Mastercard usage by municipalities. Most municipalities only accept Visa/Mastercard for programs and facilities, with a few for taxes.

**QUESTIONS FROM THE PUBLIC & MEDIA**

1. George Blake asked that the construction of the new fire hall be put on hold due to the economic and financial situation. He suggested that Wal-Mart, North Grenville District High School and Kemptville District Hospital projects were being put on hold. Mayor Gooch advised that Wal-Mart is not on hold, the new high school is a Provincial decision and that the hospital is on schedule. The Committee discussed this suggestion.
2. Doug Hendry asked how much money is the municipality able to borrow or have borrowed. Andy Brown advised that we are well below the amount we are able to borrow. He will prepare a report on how much it would cost to borrow.

<b>RESOLUTIONS</b>
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- A. Moved by Barb Tobin and seconded by Ken Finnerty that Committee of the Whole recommend to Council that the following be appointed as members of the Heritage Advisory Committee:

- Terry Butler (Council Representative)
- Rowena Cooper
- Olivia Mills
- David Shanahan
- Carole Roberts
- Alan Newby

CARRIED

- B. Moved by Barb Tobin and seconded by Bill Gooch that the Committee of the Whole recommend to Council that it adopt the signage strategy and design and staff prepare a priority listing for Committee's consideration.

CARRIED

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- C. Moved by Terry Butler and seconded by Tim Sutton that Committee of the Whole recommend to Council that the Municipal Hazardous or Special Waste Management Shared Responsibility Agreement issued by Stewardship Ontario be signed to help recover the costs associated with the safe disposal of materials outlined in Phase I as of July 1, 2008.

CARRIED

- D. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the 2008 tax rate be adjusted to calculate a revenue neutral tax rate for 2009 in order for the assessment update to be transparent to the tax payers;

And Further That the 2009 budget be developed after this calculation.

CARRIED

The meeting adjourned at 9:20 p.m.

Original Signed By

BILL GOOCH  
Mayor

HEATHER RENDER  
Deputy Clerk