

CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

MINUTES OF REGULAR COUNCIL MEETING NO. 20
OF DECEMBER 8, 2008

held in the Council Chambers, 285 County Road 44 at 6:30 p.m.

PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Tim Sutton
Councillor:	Barb Tobin
C.A.O.:	Andy Brown
Clerk:	Cahl Pominville
Director of Public Works:	Karen Dunlop
Director of Parks, Recreation & Culture:	Darren Patmore
Director of Planning & Development:	Forbes Symon
Fire Chief:	Tim Bond
Media:	Chris Hofley, Advance/Weekender Ashley Kulp, EMC Cogeco TV

Mayor Bill Gooch declared the meeting open.

MINUTES OF PREVIOUS MEETING

Moved by Terry Butler and seconded by Barb Tobin that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Regular Council Meeting of November 24, 2008, similar copies having been distributed to each Council member for their perusal, are hereby approved.

CARRIED

DEPUTATIONS

1. Alyssa Moore, representing North Grenville District High School, attended the meeting to provide Council with an update on fundraising events and school activities. Mayor Gooch thanked Alyssa for attending the meeting and sent best wishes for the holidays and 2009 to the students.

The following resolution to go into a Committee of the Whole session was presented and passed:

Moved by Tim Sutton and seconded by Ken Finnerty that Council go into a Committee of the Whole Session.

CARRIED

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COMMITTEE OF THE WHOLE SESSION

1. Tax Writeoffs 2008

Andy Brown provided an update on the adjustments to taxes as recommended by the Deputy Treasurer.

The following resolution was presented and passed:

Moved by Tim Sutton and seconded by Ken Finnerty that Committee of the Whole recommend to Council that adjustments to taxes under Sec. 39.1 of the Assessment Act and Sec. 357 and Sec. 325 of the Municipal Act 2001 be approved in the amount of \$74,233 as recommended by the Deputy Treasurer.

CARRIED

2. 2008 Surplus/Deficit

Andy Brown provided an update on the transfer of any surplus at the end of 2008 into working capital reserves and the funding through working capital reserves should there be a deficit.

The following resolution was presented and passed:

Moved by Tim Sutton and seconded by Ken Finnerty that Committee of the Whole recommend to Council that it transfer any surplus at the end of 2008 into working capital reserves and should there be a deficit, it be funded through working capital reserves.

CARRIED

3. Financial Reports (as of October 31st)

Andy Brown provided the Committee with the 2008 Financial Report as of October 31, 2008.

4. 2009 Borrowing By-Law

Andy Brown provided an update on the annual by-law to authorize temporary borrowing for operating purposes.

The following resolution was presented and passed:

Moved by Tim Sutton and seconded by Ken Finnerty that Committee of the Whole recommend to Council that it enact a by-law to authorize temporary borrowing to meet current operations for the calendar year 2009.

CARRIED

5. PSAB Update

Andy Brown provided an update on the Public Sector Accounting Board and the inclusion of tangible capital assets in financial reports. A PSAB policy is required and the County has prepared a draft policy.

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6. Community Grants Recommendation

Councillor Tobin thanked the Committee for their work. Council will look at the inclusion of this program in 2009.

The following resolution was presented and passed:

Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the following Community Grants be approved:

<i>North Grenville Horticultural Society</i>	<i>\$ 600</i>
<i>Kemptville District Soccer Club</i>	<i>\$1000</i>
<i>Ryan's Well Foundation</i>	<i>\$1000</i>
<i>Kemptville Youth Musical Theatre Company</i>	<i>\$1000</i>
<i>St. Michael's Amateur Wrestling Club</i>	<i>\$1000</i>
<i>Kemptville Youth Centre</i>	<i>\$ 650</i>
<i>Kemptville Skating Club</i>	<i>\$1000</i>
<i>Girl Guides</i>	<i>\$ 250</i>
<i>Beth Donovan Hospice</i>	<i>\$1000</i>

CARRIED

7. Status of Library & Fire Station

An update on the projects was provided by Andy Brown to clarify previous questions of Council.

8. Kernahan Reservoir Expansion Project Update

An update on the project was provided by Karen Dunlop. The construction is complete and the reservoir is in service.

9. Maplewood Lease Agreement

An update on the lease agreement with the Oxford Mills Community Association was provided by Darren Patmore.

The following resolution was presented and passed:

Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the Lease Agreement between the Municipality and the Oxford Mills Community Association (OMCA) for the Maplewood Building be extended for a further five years and that the \$3000 rent be set aside in a capital reserve fund.

CARRIED

10. Energy Conservation Feasibility Study (Ainsworth Inc.)

Andy Brown provided an update on a proposed detailed feasibility study on energy conservation. Amanda Kusick of Ainsworth Inc. was in attendance and answered questions of the Committee.

The following resolution was presented and passed:

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Moved by Tim Sutton and seconded by Ken Finnerty that Committee of the Whole recommend to Council that the Municipality of North Grenville proceed with Ainsworth Inc. to complete a detailed feasibility study at a cost of \$22,100.

CARRIED

QUESTIONS FROM THE PUBLIC & MEDIA

1. Several area residents expressed concern over the temporary parking being used by the Kemptville District Hospital during their construction. Forbes Symon advised that this is a temporary situation. If KDH purchases this property and wish to use it for parking on a permanent basis, there would have to be a full study and a zoning amendment would be required. Joan Nolan and Terry Meagher presented questions and asked if they could be kept informed of the situation.

The following resolution to come out of the Committee of the Whole session was presented and passed:

Moved by Tim Sutton and seconded by Ken Finnerty that Council come out of a Committee of the Whole Session and return to the Regular Council Meeting.

CARRIED

REPORTS OF MUNICIPAL OFFICERS

1. Andy Brown, C.A.O., reported on the following:
 - i) A resolution was presented and passed to approve adjustments to taxes for 2008 as recommended by the Deputy Treasurer. (See Resolutions A.)
 - ii) A resolution was presented and passed to transfer any surplus at the end of 2008 into working capital reserves and should there be a deficit, it would be funded through working capital reserves. (See Resolutions B.)
 - iii) A resolution was presented and passed to approve Community Grants for 2008. (See Resolutions C.)
 - iv) A resolution was presented and passed to appoint Barclay Cormack as the North Grenville Representative to the Rideau Valley Conservation Authority. (See Resolutions D.)
 - v) A resolution was presented and passed to proceed with Ainsworth Inc. to complete a detailed energy conservation feasibility study. (See Resolutions E.)
 - vi) The Library Board has issued an RFP to engage a project manager. The duties would be to review the budget that has been submitted to Council and to manage project design and construction. A 30 day cancellation clause has been included in the contract. A resolution was presented and passed to enter into an agreement with Mhpm for project management services for the new library. (See Resolutions F.)
2. Cahl Pominville, Clerk, reported on the following:
 - i) A by-law to regulate and govern the Kemptville Union Cemetery was presented and passed. (See By-Law 73-08)
 - ii) A by-law to appoint livestock valuers was presented and passed. (See By-Law 74-08)
 - iii) The next Committee of the Whole meeting will be held on Monday, January 19th. The next Regular Council meeting will be held on Monday, January 12th.

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- iv) Hours of operation of the Municipal Offices, Public Libraries and Landfill Site as well as Solid Waste and Recycling pickup were outlined for the Christmas season.
 - v) North Grenville Council meetings covered by Cogeco TV will be kept on DVD instead of tapes beginning in 2009. Cogeco are also looking at possible live broadcasts of Council meetings.
 - vi) A by-law to give final tile drain approval for Rideauside Farms will be on the next Council Meeting agenda.
3. Karen Dunlop, Director of Public Works, reported on the following:
- i) Council would like to see costs involved to reopen some of the cells at the Oxford Mills Waste Site based on the results of plume identification. Reports would have to be prepared by external sources.
4. Darren Patmore, Director of Parks, Recreation & Culture, reported on the following:
- i) A by-law to enter into a lease agreement with the Oxford Mills Community Association for the Maplewood Building was presented and passed. (See By-Law 75-08)
 - ii) An update was provided on events at the Municipal Centre.
 - iii) The new PLAY magazine for Winter 2009 has been completed.
 - iv) A donation from Hydro One in the amount of \$10,000 for pool renovations will be presented to Council in the new year.
5. Forbes Symon, Director of Planning & Development, reported on the following:
- i) The outdoor wood burning appliance by-law is presently being reviewed with a report to Committee early in the new year.
 - ii) A recent submission for the Official Plan update is the Vandentillaart development which looks to proceed. A review of the work will come forward at the public meeting. The soils report requested by Council indicates that it is not suitable for agriculture purposes.
 - iii) The Official Plan public meeting will be held on December 18th.
 - iv) Notices have been handed out for winter parking regulations. Public Works staff also have notices in their vehicles for snow pushed across roadways.
6. Tim Bond, Fire Chief, reported on the following:
- i) An incident report is included in the agenda package. Incidents were reviewed.

REPORTS OF MEMBERS OF COUNCIL

1. Deputy Mayor Ken Finnerty reported on the following:
- i) Staff were called to a water break by Kemptville Truck Centre on December 7th.
 - ii) The Accessibility Advisory Committee and the Waste Reduction Committee will hold meetings on December 10th.
 - iii) All vehicles coming to the Oxford Mills Transfer Station will be weighed upon entering and exiting commencing December 9th. This information will be used in determining new tipping fees.
2. Councillor Terry Butler reported on the following:
- i) The Waste Reduction Committee will look at setting up recycling and waste stations in the old town area.
 - ii) The Heritage Advisory Committee looked at forming a Doors Open Ontario sub-committee to review this program for 2010.
 - iii) The Rideau Heritage Route Committee will meet on December 12th.

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3. Councillor Tim Sutton reported on the following:
 - i) There will be a budget meeting following adjournment of this Council meeting with another meeting also scheduled for December 15th.
 - ii) There will be an Official Plan Public Meeting on December 18th.
 - iii) The Community Plan Committee met on December 2nd. They will make their annual report at the Council Meeting to be held on January 12th.
 - iv) Following up on recommendations from the Leadership Day, Jan Bonhomme will be speaking on community event planning on January 14th at 7:00 p.m. in the Theatre. Ms. Bonhomme has organized many community events in Ontario including the 2007 International Plowing Match.
 - v) Residents are encouraged to shop local first for the holidays.
 - vi) The Economic Development Committee is making good progress. They have now split into two working groups.

4. Councillor Barb Tobin reported on the following:
 - i) The Library Board will meet on December 11th. The library has developed a new partnership with the Ottawa Museum Library Network. This network will provide our residents with access cards that will grant admission to numerous museums.
 - ii) The kickoff campaign breakfast for the new library and the Oxford Mills Tree Lighting were both well attended.
 - iii) The Chamber of Commerce will hold a Christmas Business After Hours on December 10th. Their monthly Board meeting will be held on December 11th.
 - iv) The Beth Donovan Hospice Campaign has begun. Their opening event highlighted the valuable asset this will be for our residents.

5. Mayor Bill Gooch no report.

BY-LAWS

By-Law 73-08

A By-Law to Regulate and Govern Kemptville Union Cemetery

Moved by Tim Sutton and seconded by Ken Finnerty that By-Law 73-08 to regulate and govern the Kemptville Union Cemetery be adopted and passed;

And Further That the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.

CARRIED

By-Law 74-08

A By-Law to Appoint Livestock Valuers (Amend By-Law 5-04)

Moved by Tim Sutton and seconded by Ken Finnerty that By-Law 74-08 to amend Schedule "B" to By-Law 5-04 (Appointment of Livestock Valuers) be adopted and passed;

And Further That the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.

CARRIED

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By-Law 75-08

A By-Law to Authorize a Lease Agreement for the Maplewood Building

Moved by Barb Tobin and seconded by Terry Butler that By-Law 75-08 to authorize a lease agreement for the Maplewood Building between the Corporation and the Oxford Mills Community Association be adopted and passed;

And Further That the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.

CARRIED

RESOLUTIONS

A. Moved by Tim Sutton and seconded by Ken Finnerty that adjustments to taxes under Sec. 39.1 of the *Assessment Act* and Sec. 357 and Sec. 325 of the *Municipal Act 2001* be approved in the amount of \$74,233 as recommended by the Deputy Treasurer.

CARRIED

B. Moved by Tim Sutton and seconded by Ken Finnerty that Council transfer any surplus at the end of 2008 into working capital reserves and should there be a deficit, it be funded through working capital reserves.

CARRIED

C. Moved by Barb Tobin and seconded by Terry Butler that Council approve the following Community Grants for 2008:

North Grenville Horticultural Society	\$ 600
Kemptville District Soccer Club	\$1000
Ryan's Well Foundation	\$1000
Kemptville Youth Musical Theatre Company	\$1000
St. Michael's Amateur Wrestling Club	\$1000
Kemptville Youth Centre	\$ 650
Kemptville Skating Club	\$1000
Girl Guides	\$ 250
Beth Donovan Hospice	\$1000

CARRIED

D. Moved by Tim Sutton and seconded by Ken Finnerty that any previous resolution of Council regarding the appointment of a North Grenville Representative to the Rideau Valley Conservation Authority be repealed and Council appoints the following as the North Grenville Representative to the Rideau Valley Conservation Authority for a term in accordance with the term of the present Council:

- Barclay Cormack

CARRIED

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- E. Moved by Tim Sutton and seconded by Ken Finnerty that the Municipality of North Grenville proceed with Ainsworth Inc. to complete a detailed energy conservation feasibility study at a cost of \$22,100.

CARRIED

- F. Moved by Barb Tobin and seconded by Terry Butler that the Mayor and Clerk are authorized to enter into an agreement with Mhpm for project management services for the new library.

CARRIED

ADJOURNMENT

Moved by Barb Tobin and seconded by Terry Butler that this Regular Meeting of Council adjourn at 8:00 p.m. and that the next Regular Meeting be held January 12, 2009 at 6:30 p.m.

CARRIED

Original Signed By

BILL GOOCH
Mayor

CAHL POMINVILLE
Clerk