

CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

MINUTES OF COMMITTEE OF THE WHOLE MEETING NO. 1 OF JANUARY 21, 2008

held in the Municipal Centre at 285 County Road 44 at 6:30 p.m.

PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Barb Tobin
Chief Administrative Officer:	Andy Brown
Deputy Clerk:	Heather Render
Director of Public Works:	Karen Dunlop
Road Supervisor:	Doug Scott
Director of Parks, Recreation & Culture:	Darren Patmore
Acting Director of Planning & Building:	Phil Gerrard
Treasurer:	Cheryl Tynski

Mayor Bill Gooch declared the meeting open.

MINUTES OF PREVIOUS MEETING

Moved by Terry Butler and seconded by Barb Tobin that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of December 3, 2007, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

RECREATION, CULTURE & YOUTH

Councillor Barb Tobin took the Chair for this portion of the meeting.

REPORTS

1. **NGMC Marketing Plan**

Darren Patmore gave an overview of the proposed business plan for 2008. The Committee discussed the report and requested that Mr. Patmore investigate the cost of signage on the exit from Highway 416. The Committee also suggested that the Recreation Department could link with the Economic Department for marketing at trade shows. Councillor Butler requested that the monthly reports include a year-to-date column on the number of events held at the NGMC. The Committee congratulated Mr. Patmore and his staff for the excellent report and passed a resolution to recommend acceptance of the 2008 Business Plan. (See Resolutions A.)

GENERAL BUSINESS

1. Mayor Gooch advised that he attended an event at the NGMC on Saturday and did not see any staff. He suggested that staff should be more easily identified in case of an emergency. He also asked if casual staff are aware of the policies and procedures for NGMC. Darren advised that staff have uniforms, with red vests which have the municipal logo. Staff are aware of the policies and procedures.

MINUTES: COMMITTEE OF THE WHOLE MEETING, JANUARY 21, 2008

2. Councillor Tobin advised that she received a letter from Robyn Healy of the Kemptville Youth Centre thanking Council for the funding support which was presented at the Christmas Dinner.

QUESTIONS FROM THE PUBLIC & MEDIA

1. Keith Moyer asked the status of the Evacuation Plan for the North Grenville Municipal Centre. Andy Brown advised that the consultant is revising the plan to address after hours situations.
2. Barclay Cormack advised that on a few occasions he had noticed debris and garbage in the stands during Kemptville 73's games. However, he did advise that he had not seen this lately.

PUBLIC WORKS

Deputy Mayor Ken Finnerty took the Chair at 7:26 p.m. for this portion of the meeting.

REPORTS

1. **Consideration of Projects for Rural Infrastructure Investment Initiative**
Karen Dunlop provided an overview of the proposed project and the need for a decision due to the short timeline given by the Province for submission. She advised that although various other projects, such as Pinehill Road, the Library, bridge rehabilitation, waste transfer site, sewage pumping station, recreation, tourism and energy proposals, these proposals did not meet the criteria set by the Province. Mayor Gooch asked that the projects be included in the executive summary for the ROMA/OGRA Conference in February. A resolution was presented and approved to recommend to Council that a by-law be approved to authorize submission of an application for the Kernahan Reservoir Project. (See Resolutions B.)
2. **Pitch-in Canada Week**
Karen Dunlop gave an overview of the proposed activities for North Grenville during Pitch-in Canada Week. Some of the proposed activities include a "Fastest Broom Contest" perhaps between politicians and students, eWaste Collection Day, 20-Minute Make-over of areas and Operation Clean Sweep of trails, parks, roadside, etc. Members of the Waste Reduction Committee will be encouraged to get involved. Councillor Tobin suggested attending the Chamber "Energy" event at the College. A resolution was presented and approved to recommend to Council that the proposed activities be promoted during the week of April 21st to April 27th, 2008. (See Resolutions C.)

GENERAL BUSINESS

1. Karen Dunlop showed the new signs that will be installed along Prescott Street starting this week.
2. Councillor Butler advised that he had received an email from Keith Moyer regarding "Earth Hour" which is March 29th. The idea of Earth Hour is to conserve energy. People are requested to shut off all unnecessary lights and appliances from 8:00 to 9:00 p.m. on March 29th. This endeavour is sponsored by Canadian Wildlife Federation. Mayor Gooch suggested that a resolution of support be presented to Council for consideration.
3. Councillor Tobin asked that the Christmas lights in the downtown area be turned off. Karen Dunlop advised that they would be removed.

MINUTES: COMMITTEE OF THE WHOLE MEETING, JANUARY 21, 2008

QUESTIONS FROM THE PUBLIC & MEDIA

1. Keith Moyer asked when the next Accessibility Advisory Committee meeting would be held. Deputy Mayor Finnerty advised that the meeting is scheduled for January 30th at 2:30 p.m.
2. George Blake asked if the by-law for the clean up of the downtown that was passed last year could be followed during Pitch-in Week. He advised that a pamphlet had also been prepared.
2. George Blake asked if the new signs would be installed in all of North Grenville. Karen Dunlop advised that they were only for "Old Town".
3. Jim Murphy asked if there is a design reason for the placement of the lights in the downtown. Karen Dunlop advised that the lights were placed for the best light disbursement and to accommodate any large trucks making deliveries to downtown merchants.

HERITAGE & SPECIAL PROJECTS
--

Councillor Terry Butler took the Chair at 7:54 p.m. for this portion of the meeting.

REPORTS

1. **Kemptville 150th Anniversary**
Andy Brown presented an overview of the Kemptville 150th Anniversary Committee. Councillor Butler explained the projects of the Committee that should continue into 2008. Capital plans will be required for these projects. The commemorative book project is behind schedule, however, a new schedule has been prepared. The Special Projects will be considered during the 2008 budget deliberations. A resolution was presented and approved to receive the report from the Kemptville 150th Anniversary Committee. (See Resolutions D.)
2. **Review of Current Committees of Council**
Andy Brown presented an overview of his proposal on committees and appointments to committees. The Committee discussed the proposal and suggested that committees not duplicate the work of others. Mayor Gooch asked that the minutes of the Frail Elders Committee be circulated to Council. Councillor Tobin agreed to forward the approved minutes. A resolution was presented and approved to recommend to Council changes to committees and appointments to committees. (See Resolutions E.)

GENERAL BUSINESS

1. Mayor Gooch advised that he received a suggestion that Hugh Stewart be appointed as Town Crier for the Municipality. Andy Brown is to prepare a report for the next meeting.
2. Councillor Butler advised that this year is the 10th Anniversary of the Municipality of North Grenville and the proposed theme for this year would be "North Grenville Working Together".
3. Deputy Mayor Finnerty advised that the fence at the Post Office is falling over. Andy Brown advised that the fence is on Canada Post property and he would advise them of the matter.
4. Councillor Butler advised that the commemorative book project of the Kemptville 150th Anniversary Committee is behind schedule and how did the Committee want to deal with it. Councillor Tobin suggested that the new deadline should not be extended again. The Committee agreed that the deadline must be met.

MINUTES: COMMITTEE OF THE WHOLE MEETING, JANUARY 21, 2008

QUESTIONS FROM THE PUBLIC & MEDIA

1. Barclay Cormak asked if the trail map is available on line. Andy Brown advised that it was.
2. George Blake asked who was attending the Hospital meeting and would they report on the status of the expansion plans. Councillor Butler advised that he would be attending the meeting on Thursday and would include information in his report at Council.
3. Chris Hofley asked if there are anticipated requests for additional committees. Andy Brown advised that no additional committees were anticipated.
4. Doug Hendry asked if there was any consideration of getting all committee members together to discuss possible overlaps. Andy Brown advised that any overlaps are not with the internal committees. Councillor Tobin advised that the Community Plan Committee are considering holding a day when all groups can meet for discussion. George Blake suggested that committees should send representatives to Committee of the Whole meetings where they could be aware of issues. Keith Moyer suggested that committees could appoint sub-committees to deal with some issues.
5. George Blake suggested that the proposed theme for the 10th Anniversary of North Grenville could be "10 Years North Grenville Working Together".

PLANNING & BUILDING

Councillor Butler took the Chair at 8:47 p.m. for this portion of the meeting.

REPORTS

1. **Zoning Amendment Applications**
Phil Gerrard advised that the three notices for Public Meetings included in the agenda package were for information purposes only. The public meetings would be held at the Council meeting of January 28th.

GENERAL BUSINESS

1. Mayor Gooch asked when the site plans for Home Depot and Canadian Tire would be available. Phil Gerrard advised that only Home Depot site plan had been received.
2. Mayor Gooch asked the status of the Plan of Subdivision for the Colonnade property. Phil Gerrard advised that the County had some issues that would have to be resolved.
3. Phil Gerrard advised that there would be two Heritage Designation By-Laws to be considered at the Council meeting of January 28th.

FINANCE & ADMINISTRATION

Councillor Butler took the Chair at 8:50 p.m. for this portion of the meeting.

REPORTS

1. **Health & Safety Policy Statement**
Andy Brown advised that the proposed Health & Safety Policy Statement is a requirement of the *Occupational Health and Safety Act*. A resolution to Council that the policy statement be adopted was presented and approved. (See Resolutions F.)

MINUTES: COMMITTEE OF THE WHOLE MEETING, JANUARY 21, 2008

2. **Bill 130**

Andy Brown presented an overview of the requirements of Bill 130. A draft by-law for an Accountability and Transparency Policy will be prepared. The Procedural By-Law may be amended also.

3. **Community Grants Program**

Andy Brown presented an overview of the proposed Community Grants Program. Mayor Gooch suggested that letters be sent to NGAT, Bishops Mills Community Association and Burritts Rapids Community Association regarding the need to apply for funding. The Committee discussed the proposal and approved a resolution to recommend to Council that a Community Grants Program be adopted. (See Resolutions G.)

GENERAL BUSINESS

1. Councillor Tobin advised that the deadline to apply to be a member of the Community Grants Committee is January 25th.

QUESTIONS FROM THE PUBLIC & MEDIA

1. Keith Moyer suggested that the funding of NGAT is a stable source and therefore it would not be necessary for them to apply for funding.
2. George Blake suggested that the funding program is controversial in that groups are told they must apply before the budget is set. Emergency funding is for a specific need.

RESOLUTIONS

- A. Moved by Terry Butler and seconded by Ken Finnerty that Committee of the Whole recommend to Council that the 2008 Business Plan for the Department of Parks, Recreation and Culture be accepted.

CARRIED

- B. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that a by-law be approved to authorize the submission of an application to the Ontario Infrastructure Projects Corporation (“OIPC”) for funding from the Municipal Infrastructure Investment Initiative for the Kernahan Reservoir Expansion Project of the Corporation of the Municipality of North Grenville and to approve the expenditure of funds on the said eligible capital project.

CARRIED

- C. Moved by Terry Butler and seconded by Barb Tobin that Committee of the Whole recommend to Council that the proposed Action Plan for Pitch-in Canada’s Operation Clean Sweep Spring Events be promoted for the week of April 21st to April 27th, 2008.

CARRIED

- D. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole receive the report of the Kemptville 150th Anniversary Committee and that the special projects be considered during the 2008 budget deliberations.

CARRIED

MINUTES: COMMITTEE OF THE WHOLE MEETING, JANUARY 21, 2008

E. Moved by Bill Gooch and seconded by Ken Finnerty that Committee of the Whole recommend to Council that the following considerations be made when looking at committees and appointments to committees:

- maximum twelve committees of council, established by By-Law 05-02 as amended
- dissolve the By-Law Review Team and 150th Anniversary Committee
- budget/financial and other resource requirements through departments
- any additional committee of council in excess of twelve would require dissolving an existing committee or allocating additional resources
- from time to time committees review their purpose/mandate to ensure no duplication with other committees, community groups
- appointments to committees (outside or Council committees) be made by resolution of Council
- requests for Council representation on outside boards and committees be considered and approved by Council.

CARRIED

F. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that the attached Health and Safety Policy Statement be adopted.

CARRIED

G. Moved by Barb Tobin and seconded by Ken Finnerty that Committee of the Whole recommend to Council that the attached Community Grants Program be adopted and that the Emergency Funding Program be discontinued.

CARRIED

The meeting adjourned at 9:33 p.m.

Original Signed By

BILL GOOCH
Mayor

HEATHER RENDER
Deputy Clerk