

CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

MINUTES OF COMMITTEE OF THE WHOLE MEETING NO. 9
OF MAY 20, 2008

held in the Municipal Centre at 285 County Road 44 at 6:30 p.m.

PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Barb Tobin
Councillor:	Tim Sutton
Chief Administrative Officer:	Andy Brown
Deputy Clerk:	Heather Render
Director of Public Works:	Karen Dunlop
Director of Parks, Recreation & Culture:	Darren Patmore
Director of Planning & Development:	Forbes Symon
Treasurer:	Cheryl Tynski

Mayor Bill Gooch declared the meeting open.

Councillor Tim Sutton declared conflict of interest regarding the Colonnade item on the Agenda.

MINUTES OF PREVIOUS MEETING

Moved by Ken Finnerty and seconded by Tim Sutton that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of May 5, 2008, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

Andy Brown advised that during the closed session that preceded this meeting, the Committee of the Whole gave direction to staff regarding the acquisition of lands and the disposal of land. The Human Resources issues was not discussed.

Councillor Sutton asked if the matter of the lands for the hospice could be discussed first as there were representatives in attendance. The Committee agreed to deal with this matter first.

FINANCE & ADMINISTRATION

Councillor Tim Sutton took the Chair for this portion of the meeting.

REPORTS

1. **Lands for Hospice**

Andy Brown presented an overview of the discussions with the representatives of the Hospice regarding site and servicing. The Committee discussed the proposed site and a resolution was presented and passed to recommend to Council that the location of the new hospice on the lands along the Kemptville Creek and west of the existing Riverside Park be supported. (See Resolutions A.)

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PUBLIC WORKS

Deputy Mayor Ken Finnerty took the Chair at 6:45 p.m for this portion of the meeting.

REPORTS

1. **Tender NG08-11 (Resurfacing)**

Karen Dunlop presented an overview of the tenders received for resurfacing. The recommended tender is within budget allotment for 2008. It is intended that the resurfacing in the downtown area will be completed by July 1st. A resolution was presented and passed to recommend to Council that Tender NG08-11 for the resurfacing of Reuben Crescent, Riverside Park parking lot and various other location in the amount of \$135,414.65 plus G.S.T. be awarded to Cruickshank Construction Ltd. as the lowest qualified bidder. (See Resolutions B.)

2. **Tender NG-08-13 (Box and Spreader)**

Karen Dunlop presented an overview of the tenders received for a box and spreader. These are accessories for a previously approved tandem truck and are within the budget allotment for 2008. A resolution was presented and passed to recommend to Council that Tender NG08-13 for box and spreader for tandem truck be awarded to Malmberg in the amount of \$90,141.23 including taxes as the lowest qualified bidder. (See Resolutions C.)

GENERAL BUSINESS

1. Mayor Gooch asked when the streetsweeping would be completed in the subdivisions. Karen Dunlop advised that the sweeping should be completed by Saturday.
2. Mayor Gooch asked about the status of the reconstruction of Rideau Street from Clothier to County Road 43. Karen Dunlop advised that County intends this to be a 2009 project.

QUESTIONS FROM THE PUBLIC & MEDIA

1. Barclay Cormack asked when the roads in Tanager Woods would be resurfaced, now that the lot is being sold. The tenders received were being looked at and were not in the amount that is needed to do the required work. Karen Dunlop advised that she would need \$65,000 to complete the roadwork.

PLANNING & DEVELOPMENT

Councillor Tin Sutton took the Chair at 7:55 p.m. for this portion of the meeting.

REPORTS

1. **Development & Interference with Wetlands - South Nation Conservation**

Forbes Symon presented an overview of the recent activities in wetlands that are under the jurisdiction of the South Nation Conservation. Under Regulation 170/06 the Municipality needs to request the Conservation Authority to act on these matters. Forbes Symon advised that all Provincially significant wetlands are identified in our Official Plan. Barclay Cormack advised that the South Nation Conservation will be taking action on the developer/owner of the property west of Tanager Woods along Country Roads 43 for changes to watercourses. A resolution was presented and passed to recommend to Council that South Nation Conservation be requested to implement the wetland section of Ontario Regulation 170/06 for the Municipality of North Grenville. (See Resolutions D.)

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2. **Removal of Holding Symbol & Lifting of 0.3 m Reserves - Glengables Subdivision Phase 3**

Forbes Symon advised that the subdivision agreement has been executed for Phase 3 of Glengables Subdivision and the holding symbol can now be removed. The 0.3 m reserves can now be lifted in order for the roads to continue into the next phase. A resolution was presented and passed to recommend to Council that a by-law be enacted to remove the “h” holding from lands described as Part Lot 18, Concession 3, former Township of Oxford-on-Rideau, Lots 44 to 63, Lots 72 to 93, Lot 101, Blocks 138 and 142, Plan 1103 (Glengables Phase 3) and to lift the 0.3 m reserves described as Blocks 147 and 148, Plan 1103. (See Resolutions E.)

3. **Lifting of Part Lot Control - Brookside Park Subdivision**

Forbes Symon presented an overview of the Part Lot Control for the Brookside Park Subdivision. A resolution was presented and passed to recommend to Council that a by-law be enacted to lift Part Lot Control on part of the lands within Plan 15M-1 (Brookside Park Subdivision). (See Resolutions F.)

Councillor Tim Sutton left the Meeting Room.

4. **Lifting of Part Lot Control - Colonnade Development**

Forbes Symon presented an overview of the lifting of Part Lot Control for Colonnade Developments and advised that the resolution should be amended to add the phrase “save and except Block 7”, which is still subject to Part Lot Control. A resolution was presented and passed to recommend to Council that a by-law be enacted to lift Part Lot Control on the Colonnade Development lands save & except Block 7 on Part Lots 29 and 30, Concession 3 (geographic Township of Oxford-on-Rideau). (See Resolutions G.)

Councillor Sutton returned to the Meeting Room.

GENERAL BUSINESS

1. Councillor Tobin asked about a signage by-law. Andy Brown advised that he and Forbes Symon have been looking into this and will prepare a draft by-law for consideration at the June Committee of the Whole meeting.

QUESTIONS FROM THE PUBLIC & MEDIA

1. Wendy Chapman suggested that the sign for the hospital on County Road 43 should be directing people to Van Buren. Mayor Gooch advised he will address this matter at County Council.

PARKS, RECREATION & CULTURE
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Councillor Barb Tobin took the Chair at 7:48 p.m. for this portion of the meeting.

REPORTS

1. **Draft Parks By-Law**

Darren Patmore presented an overview of the proposed Parks By-Law. The Committee discussed the draft by-law and requested that the by-law should be simplified, more generic and not so negative. The draft by-law is to be revised and brought back to Committee for further consideration.

GENERAL BUSINESS

1. Mayor Gooch asked when the lease for the Curling Club would be presented for consideration by the Committee. Andy Brown advised that he will confirm a date.
2. Councillor Sutton asked if Recreation had considered salt chlorination at the Kemptville Pool. Darren Patmore advised that staff were looking for a public pool that uses this method, which is used for private pools.

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FINANCE & ADMINISTRATION

Councillor Tim Sutton took the Chair at 8:05 p.m. for this portion of the meeting.

REPORTS

1. **Updated Debt Capacity Report**

Cheryl Tynski reviewed the report with the Committee. Councillor Tobin asked if staff were going to bring ideas to Committee on how to make the balloon payment for the NGMC which is to be made in 2010. Cheryl Tynski advised that staff should be looking at this.

2. **Development Charges Report**

Cheryl Tynski reviewed the report with the Committee.

3. **YTD Financial Report**

Cheryl Tynski reviewed the report and advised that although overtime and heating expenses were high, all others were on target. Mayor Gooch asked for the review and report on the offsetting revenues.

4. **Draft Delegation of Powers Policy**

Andy Brown reviewed the requirements under Bill 130 for a policy on the delegation of powers and duties. A resolution was presented and passed to recommend to Council that a by-law be enacted to adopt the Delegation of Powers and Duties policy. (See Resolutions H.)

5. **BIA Establishing By-Law**

Andy Brown advised that the BIA has requested that the by-law establishing the Board of Management for the Business Improvement Area be updated. Wendy Chapman advised that there is no requirement to have a Council member on the Board. The Committee suggested amending Section 3.3.3 to remove the phrase "one being a member of Council, and the remaining members". A resolution was presented and passed to recommend to Council that a by-law be enacted to establish a Board of Management for the Old Town Kemptville Business Improvement Area. (See Resolutions I.)

6. **Request for 2008 BIA Levy**

Andy Brown presented an overview of the proposed levy. There are 32+ assessable properties in the BIA. The Committee discussed the proposal and advised that there was \$10,000 in the 2008 budget for the BIA and that the Committee would like to see the budget of the BIA before authorizing a levy. This matter will be brought back to Committee at a future meeting.

7. **Downtown Kemptville Farmers Market**

Andy Brown presented an overview of the proposal. The Kinsmen and the Branch Restaurant are working on the Farmers Market. The Committee suggested that the Market should be expanded to be a Farmers and Crafters Market. An amended resolution was presented and passed to recommend to Council that a Farmers Market and Arts/Crafters Market be established on the Municipal Parking lot at the old Town Hall. (See Resolutions J.)

QUESTIONS FROM THE PUBLIC & MEDIA

1. Wendy Chapman asked if there was any consideration being given to solar power for the NGMC. Councillor Sutton advised that the Municipality will look at that for any retrofits and for any new Municipal buildings.

2. Keith Moyer asked what the BIA had spent the money on that they had received previously. Andy Brown advised that the money was spent on signage for the Old Town Kemptville area.

MINUTES: COMMITTEE OF THE WHOLE MEETING, MAY 20, 2008

RESOLUTIONS

- A. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that it support the location of the new hospice on the lands along the Kemptville Creek and west of the existing Riverside Park.

CARRIED

- B. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that Tender NG08-11 for the resurfacing of Reuben Crescent, Riverside Park parking lot, and various other locations in the amount of \$135,414.65 plus G.S.T. to be awarded to Cruickshank Construction Ltd. as the lowest qualified bidder.

CARRIED

- C. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that Tender NG08-13 for box and spreader for tandem truck to be awarded to Malmberg in the amount of \$90,141.23 including taxes as the lowest qualified bidder.

CARRIED

- D. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that a letter be sent to South Nation Conservation requesting them to implement the wetland section of Ontario Regulation 170/06 for the Municipality of North Grenville.

CARRIED

- E. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that a by-law be enacted to remove the “h” Holding from lands described as Part Lot 18, Concession 3, former Township of Oxford-on-Rideau, Lots 44 to 63, Lots 72 to 93, Lot 101, Blocks 138 and 142, Plan 1103 (Glengables Phase3).

And Further That the 0.3 metre reserves described as Blocks 147 and 148, Plan 1103 (Glengables Phase 3) be lifted.

CARRIED

- F. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that a by-law be enacted to lift Part Lot Control on part of the lands within Plan 15M-1 (Brookside Park Subdivision).

CARRIED

- G. Moved by Bill Gooch and seconded by Ken Finnerty that Committee of the Whole recommend to Council that it enact a by-law to lift Part Lot Control on the Colonnade Development lands on Parts of Lots 29 and 30, Concession 3 (geographic Township of Oxford-on-Rideau) save and except Block 7.

CARRIED

- H. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that it adopt by by-law the attached Delegation of Powers and Duties policy.

CARRIED

MINUTES: COMMITTEE OF THE WHOLE MEETING, MAY 20, 2008

- I. Moved by Bill Gooch and seconded by Ken Finnerty that Committee of the Whole recommend to Council that it enact a new by-law to establish a Board of Management for the Old Town Kemptville Business Improvement Area.

CARRIED

- J. Moved by Bill Gooch and seconded by Ken Finnerty that Committee of the Whole recommend to Council that a Farmers Market and Arts/Crafters Market be established on the Municipal Parking lot at the old Town Hall.

CARRIED

The meeting adjourned at 8:55 p.m.

Original Signed By

BILL GOOCH
Mayor

HEATHER RENDER
Deputy Clerk