

CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

MINUTES OF COMMITTEE OF THE WHOLE MEETING NO. 8
OF MAY 5, 2008

held in the Municipal Centre at 285 County Road 44 at 6:30 p.m.

PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Barb Tobin
Chief Administrative Officer:	Andy Brown
Deputy Clerk:	Heather Render
Director of Public Works:	Karen Dunlop
Roads Supervisor:	Doug Scott
Chief Building Official:	Phil Gerrard
Fire Chief:	Tim Bond

Mayor Bill Gooch declared the meeting open.

MINUTES OF PREVIOUS MEETING

Moved by Terry Butler and seconded by Barb Tobin that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of April 21, 2008, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

PUBLIC WORKS

Deputy Mayor Ken Finnerty took the Chair for this portion of the meeting.

REPORTS

1. **Accessibility Advisory Committee**

The Accessibility Advisory Committee made a DVD presentation to the Committee called "Access the Future". Penny Maki of the Accessibility Advisory Committee presented Committee of the Whole members with a letter outlining the concerns the Committee has regarding the relationship between the Committee, Council and Municipal staff. Councillor Butler advised that although two projects submitted by the Committee were not approved this year, the budget amount remained the same. Funds were re-allocated to other projects, including renovations at the Kemptville Pool and to washroom facilities at South Gower Park. The Accessibility Advisory Committee were thanked for their presentation.

2. **Proposed Amendment to By-Law 40-99 (Waste Management)**

Karen Dunlop advised that the request to amend By-Law 40-99 to address Type III waste material is a housekeeping matter, due to a change in the contract for waste pickup. A resolution was presented and passed to recommend to Council that Section 3.1 of By-Law 40-99 be amended to include Type III waste material and that Type III waste material be removed from Section 3.1.1. (See Resolutions A.)

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3. **Tender NG08-04 (Crushed Rock-Quarry Source)**
Karen Dunlop gave an overview of the bids received for the Crushed Rock - Quarry Source Tender NG08-04. The recommended bid is within the 2008 budget allotment. A resolution was presented and passed to recommend to Council that Cruickshank Construction Limited be awarded Tender NG08-04 Crushed Rock - Quarry Source. (See Resolutions B.)
4. **Tender NG08-06 (Truck Cab & Chassis)**
Karen Dunlop gave an overview of the dealers responses to Tender NG08-06 for a tandem diesel cab and chassis. The recommended bid is within the 2008 budget allotment. A resolution was presented and passed to recommend to Council that Kemptville Truck Centre Ltd. be awarded Tender No. NG08-06 for one Tandem Diesel Cab and Chassis. (See Resolutions C.)
5. **Tender NG08-12 (Surface Treatment)**
Karen Dunlop outlined the roads that will be resurfaced under this tender, including Craig, Boundary, French Settlement and Dennison Roads. The recommended bid is within the 2008 budget allotment. A resolution was presented and passed to recommend to Council that the Surface Treatment Tender NG08-12 in the amount of \$221,227.50 be awarded to Smith Construction as the lowest qualified bidder. (See Resolutions D.)
6. **East Quadrant Sanitary Sewers and Forcemain**
Karen Dunlop advised that the Environmental Assessment has been completed for the east quadrant sanitary servicing and the next phase is the design/construction. Prior to construction, a report will be made to Council with the costs. Funding is being sought from both the Federal and Provincial governments, however, interim financing will be required. A resolution was presented and passed to recommend to Council that CH2M Hill Engineering Consultants be authorized to proceed with the detailed design and construction inspection of the sanitary forcemain and gravity sewers in the eastern quadrant as per the Environmental Assessment documents and to provide pre-budgetary approval for the capital construction of the works in 2008. (See Resolutions E.)

GENERAL BUSINESS

1. Councillor Terry Butler asked when half loads were being removed. Doug Scott advised that half loads were removed last Wednesday.
2. Mayor Bill Gooch advised that Edwardsburgh/Cardinal are looking at gasification. Karen Dunlop advised that Stewart Hay of the Waste Reduction Committee was drafting a letter on this matter to the Ministry of the Environment.
3. Deputy Mayor Ken Finnerty advised the Committee that the Municipality has been renting a bobcat machine for the Municipal Landfill Transfer Station for \$7200.00 a year. There have been health and safety issues raised regarding the rental machine. Staff have found a used machine with a closed cab to purchase. Karen Dunlop recommended re-allocating operational funds and the rental costs to purchase a used machine. This machine could also be used by the Roads Department for some of their projects. The Committee were supportive of purchasing this used bobcat. Andy Brown suggested that the purchase could be made out of the Capital budget at this time.

QUESTIONS FROM THE PUBLIC & MEDIA

1. Barclay Cormack asked why a right-of-way has been cut through lands at County Road 43 and Boundary Road. Phil Gerrard advised that the Municipality has received noise complaints from this area and the By-Law Enforcement Officer has visited the site, however, there was no one on site. Mr. Gerrard advised that he will prepare a report on this matter for the next Committee of the Whole meeting.

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FIRE DEPARTMENT

Deputy Mayor Ken Finnerty took the Chair at 8:04 p.m. for this portion of the meeting.

REPORTS

1. **Fire Station**

Andy Brown outlined the options/approaches, including the pros and cons and the method of procurement, that are available in order to proceed with the construction of the new fire station. Councillor Butler advised that the deadline for applications under “Green Funding” was May 23rd. A resolution was presented and passed to recommend to Council that it proceed with the project/construction management approach for the new fire station project and that the Municipality commence advertising for a project/construction manager. (See Resolutions F.)

PLANNING & DEVELOPMENT

Councillor Terry Butler took the Chair at 8:25 p.m. for this portion of the meeting.

REPORTS

1. **Removal of Holding Symbol - Colonnade Developments & Wal-Mart**

Phil Gerrard advised that removal of holding from Colonnade Developments, Wal-Mart & Phase III of Glengables Subdivision and the lifting of a 3 metre reserve in Glengables Subdivision will be brought forward to Council shortly for consideration.

2. **Request for Easement - Brigadoon Restaurant**

Phil Gerrard outlined the request for an encroachment agreement received from the owner of the Brigadoon Restaurant in Oxford Mills. The owner wants to construct a roof over the front deck because of the hazard created by snow falling off the roof. A resolution was presented and passed to recommend to Council that the Municipality enter into an Encroachment Agreement with the property owner at 9 Bridge Street, Oxford Mills, in order to permit the construction of a porch roof. (See Resolutions G.)

3. **Request for Variance - Billboard Sign By-Law**

Phil Gerrard gave an overview of the application received requesting installing a billboard sign on property at 2950 County Road 43. The Committee suggested that the size of the sign be regulated. A resolution was presented and passed to recommend to Council that a variance to the Municipality’s Billboard Sign By-Law be approved to permit relief from Section 3.8 of By-Law 18-00, in order to permit a new billboard sign to be located closer than 1,000 metres to the next closest billboard sign. (See Resolutions H.)

4. **Vicious Dog Hearing**

Andy Brown gave an overview of the request from Keith Sackmann for a hearing to have the declaration of his dog as “vicious” lifted or removed. A date for the hearing will be set.

5. **Economic Development Committee**

Andy Brown advised that he had worked with Forbes Symon to identify the issues to be addressed by an Economic Development Committee. The Clerk will advertise for Committee members with possible appoint by mid-June. A resolution was presented and passed to recommend to Council that an Economic Development Committee be established. (See Resolutions I.)

GENERAL BUSINESS

1. Phil Gerrard advised that the Heritage Advisory Committee will meet on Thursday and that the Committee will be requesting Council to accept a heritage building inventory/register of properties within North Grenville. The Committee asked that all owners of properties listed on the registry be notified.

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2. Mayor Gooch asked the status of the DND property. Andy Brown advised that the deadline for comment is June 15th.

FINANCE & ADMINISTRATION

Councillor Terry Butler took the Chair at 9:24 p.m. for this portion of the meeting.

REPORTS

1. **Start Time of Meetings**

Andy Brown presented an overview of the proposal regarding the start time of meetings. The Committee did not support any changes at this time.

RESOLUTIONS

- A. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that Section 3.1 of By-Law 40-99 be amended to include Type III waste material and that Type III waste material be removed from Section 3.1.1.

CARRIED

- B. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the Crushed Rock - Quarry Source Tender NG08-04 in the amount of \$138,285.00 including taxes be awarded to Cruickshank Construction Limited.

CARRIED

- C. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that Tender No. NG08-06 for one Tandem Diesel Cab and Chassis in the amount of \$100,120.25 including taxes be awarded to Kemptville Truck Centre Ltd.

CARRIED

- D. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the Surface Treatment Tender NG08-12 in the amount of \$221,227.50 be awarded to Smith Construction as the lowest qualified bidder.

CARRIED

- E. Moved by Terry Butler and seconded by Barb Tobin that Committee of the Whole recommend to Council that CH2M Hill Engineering Consultants be authorized to proceed with the detailed design and construction inspection of the Sanitary forcemain and gravity sewers in the eastern quadrant as per the Environmental Assessment documents and to provide pre-budgetary approval for the capital construction of the works in 2008.

CARRIED

- F. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that it proceed with the project/construction management approach for the new fire station project;

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And Further That the Municipality commence advertising for a project/construction manager.

CARRIED

- G. Moved by Barb Tobin and seconded by Bill Gooch that Committee of the Whole recommend to Council that the Municipality enter into an Encroachment Agreement with the property owner at 9 Bridge St., Oxford Mills, in order to permit the construction of a porch roof.

CARRIED

- H. Moved by Bill Gooch and seconded by Ken Finnerty that Committee of the Whole recommend that Council approve a variance to the Municipality's Billboard Sign By-Law to permit relief from Section 3.8 of By-Law 18-00, in order to permit a new billboard sign to be located closer than 1,000 metres to the next closest billboard sign, subject to a maximum sign face of 32 square feet.

CARRIED

- I. Moved by Bill Gooch and seconded by Ken Finnerty that Committee of the Whole recommend to Council the following:

1. that North Grenville establish the Economic Development Committee based on the draft terms of reference submitted to Committee of the Whole on April 21, 2008;
2. the BIA is working on updating their by-law and that will be forthcoming from that Board;
3. that a Downtown Revitalization Committee be established as a subcommittee of the Economic Development Committee to oversee the revitalization of downtown Kemptville, working with both the BIA and the Chamber of Commerce;
4. that the Economic Development Committee become the 'umbrella' committee for municipal economic development, with effective representation from the BIA, the Chamber of Commerce and the Downtown Revitalization Committee. This would ensure coordination of economic development activities, and with effective communications, avoid any duplication.

CARRIED

The meeting adjourned at 9:28 p.m.

Original Signed By

BILL GOOCH
Mayor

HEATHER RENDER
Deputy Clerk