

# CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

MINUTES OF COMMITTEE OF THE WHOLE MEETING NO. 16  
OF OCTOBER 6, 2008

held in Maplewood Hall at 92 Maplewood Avenue at 6:30 p.m.

## PRESENT:

Mayor:	Bill Gooch
Deputy Mayor:	Ken Finnerty
Councillor:	Terry Butler
Councillor:	Barb Tobin
Councillor:	Tim Sutton
Chief Administrative Officer:	Andy Brown
Deputy Clerk:	Heather Render
Director of Planning & Development:	Forbes Symon
Director of Public Works:	Karen Dunlop
Roads Supervisor:	Doug Scott
Director of Parks, Recreation & Culture:	Darren Patmore
Fire Chief:	Tim Bond

Mayor Bill Gooch declared the meeting open.

## MINUTES OF PREVIOUS MEETING

Moved by Terry Butler and seconded by Barb Tobin that the attached copies of minutes, being replicas of those recorded in the Minute Book of the Municipality, of the Committee of the Whole Meeting of September 15, 2008, similar copies having been distributed to each Committee member for their perusal, are hereby approved.

CARRIED

## PARKS, RECREATION & CULTURE

Councillor Barb Tobin took the Chair for this portion of the meeting.

### REPORTS

- Use of NGMC Multi-Purpose Hall for Library**

Andy Brown advised that a request has been made by the Library Board for Municipal staff to look at the option of the library being situated in the multi-purpose halls at the NGMC. The Committee discussed the request and the various options that the Library Board have looked at over the years. The Committee are looking forward to the plans and financial costing of the project. A resolution was presented and defeated to direct staff to investigate converting the multi-purpose halls into a library. (See Resolutions A.)
- Civic Awards Program**

Andy Brown gave an overview of the proposed terms of reference for a Civic Awards Selection Committee. Mayor Gooch suggested that a member of Council should sit on this Committee. The proposed terms of reference will be revised to include a member of Council. Councillor Butler suggested that this Committee be under the Special Projects Committee. A resolution was presented and recommended to Council to amend By-Law 5-02 and that staff advertise for Committee members and nominations. (See Resolutions B.)

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**PUBLIC WORKS**

Deputy Mayor Ken Finnerty took the Chair at 6:58 p.m. for this portion of the meeting.

**REPORTS**

1. **By-Law to Assume Hamilton Road**

Karen Dunlop gave an overview of the proposed by-law. A resolution was presented and recommended to Council that a by-law be enacted to assume Hamilton Road as a public highway. (See Resolutions C.)

2. **Amend By-Law 62-08 - Water/Sewer Rates**

Karen Dunlop gave an overview of the proposed amendment to correct an oversight regarding single service users of the system. The Committee discussed the issue of turning water off when the property is vacant. The Committee suggested that if service is available, then a base rate should apply. Staff were requested to contact other municipalities regarding how they handle this. They also requested how many North Grenville users do this. Karen Dunlop will prepare a report for the October 20<sup>th</sup> Committee of the Whole. A resolution was presented and recommend to Council that By-Law 62-08 be amended. (See Resolutions D.)

3. **Oxford Mills Garage Expansion**

Karen Dunlop presented an overview of the environmental assessment process required for the proposed expansion of the Oxford Mills Garage. Notice of the project has been advertised twice in the newspaper. The Committee discussed the project which will increase the garage from 4 bays to 8 bays and will improve staff facilities. Andy Brown advised that there is approximately \$400,000 in reserves for this project. A resolution was presented and recommended to Council to expand the Oxford Mills Garage. (See Resolutions E.)

**GENERAL BUSINESS**

1. Mayor Gooch advised that there was an accident on Friday night on County Road 44 and requested that staff prioritize projects such as sidewalks. The Police Services Board will be discussing training with schools at their next meeting.
2. Councillor Sutton asked when the Parking By-Law will be updated. Forbes Symon advised that staff are working with the County on this. It was suggested that road shoulders could be paved with rumble strips along the edge.

**QUESTIONS FROM THE PUBLIC & MEDIA**

1. Ruth Abercrombie asked if the Landfill was accepting brush and did the Municipality burn the brush. Doug Scott advised that it is accepted and it is chipped.

**PLANNING & DEVELOPMENT**

Councillor Tim Sutton took the Chair at 7:43 p.m. for this portion of the meeting.

**REPORTS**

1. **Lifting of Part Lot Control - eQuinelle Subdivision**

Forbes Symon gave an overview of the proposed by-law to lift Part Lot Control in the eQuinelle Subdivision for 28 freehold units. Drainage easements and rights-of-way will also be created. A resolution was presented and recommended to Council for a by-law to be enacted to lift Part Lot Control. (See Resolutions F.)

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2. **Tile Drainage Loan Applications**

Forbes Symon gave an overview of the applications received from William Millson and Rideauside Farms for Tile Drainage Loans. A resolution was presented and recommended to Council for approval of the loans. (See Resolutions G and H.)

**GENERAL BUSINESS**

1. Forbes Symon updated the Committee on building stats to September 30<sup>th</sup>, including 75 new housing starts and 305 permits issued. Over \$200,000 in fees have been collected for \$20,000,000 of construction.
2. Forbes Symon advised that North Grenville does allow ground source heat pumps and that 11 permits have been issued this year. He is looking to schedule a meeting with experts in ground source heat pumps, such as Rideau Valley Conservation and National Research Council.
3. Mayor Gooch advised that he and Councillor Butler met with the consultant for the Sage Project.

**QUESTIONS FROM THE PUBLIC & MEDIA**

1. Jim Armour asked if an application to the Building Canada Fund will be made, as the deadline is November 13<sup>th</sup>. The Committee advised that the Capital Projects were being prioritized and then Council will decide which project to make an application for. Andy Brown will prepare a matrix on the projects for the next Council meeting.

<b>FINANCE &amp; ADMINISTRATION</b>
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Councillor Tim Sutton took the Chair at 8:00 p.m. for this portion of the meeting.

**REPORTS**

1. **2009 Budget Schedule**

Andy Brown advised that Council are looking to move the budget process ahead in order to adopt the budget early in 2009. The Committee would like the final draft budget for December. Andy Brown will confirm dates for budget meetings and circulate them to Council. A resolution was presented and adopted to set the 2009 budget schedule. (See Resolutions I.)

2. **Financial Report**

Andy Brown reviewed the financial report for the period ending August 31, 2008. Councillor Sutton requested a report from each department on Capital Costs.

3. **Accumulated Surplus**

Andy Brown presented an overview of the accumulated surplus. The Committee discussed the allocation of the surplus. A resolution was presented and recommended to Council on the allocation. (See Resolutions J.)

4. **Visa/Mastercard**

Andy Brown advised that he had investigated various options regarding the use of Visa/Mastercard. The Committee requested that he contact other municipalities to see how they are using them and what percentage of the population use the service. Mayor Gooch advised that a service or admin fee is charged by some companies. A report will be brought back to Committee in November.

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5. **Miscellaneous Updates - Curling Club Lease, Court House Building & Fire Hall**  
Andy Brown updated the Committee on the status of the Curling Club Lease, the Court House Building and the Fire Hall. Some changes have been made to the Curling Club Lease and it will be brought forward shortly. The cost of making the second floor of the Court House Building accessible is expensive. The Committee discussed the operating costs now in relation to the revenue received from the Courts. Forbes Symon advised that the Heritage Committee is concerned about the Archives building at Actons Corners. It is suggested that the Archives move to the Court House Building. The Actons Corners building could be sold and the funds invested to operate the Archives in the Court House Building. Trillium Grants are available for accessibility upgrades. Tim Bond distributed revised copies of the plans for the new fire hall. Councillor Butler asked for the costs for this project. Councillor Tobin asked for the size of the building and the operating costs to run the building.

<b>RESOLUTIONS</b>
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- A. Moved by Bill Gooch and seconded by Ken Finnerty that Committee of the Whole direct staff to investigate the option of converting the multi-purpose halls in the North Grenville Municipal Centre to a library, including all financial analysis.

DEFEATED

- B. Moved by Terry Butler and seconded by Bill Gooch that Committee of the Whole recommend to Council that By-Law 5-02 be amended to add the North Grenville Civic Awards Selection Committee and that staff proceed to advertise for Committee members and nominations.

CARRIED

- C. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that a by-law be enacted to assume Hamilton Road in the Village of Oxford Mills as a public highway.

CARRIED

- D. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the Water and Sewer Rates By-Law 62-08 be amended as attached.

CARRIED

- E. Moved by Terry Butler and seconded by Bill Gooch that Committee of the Whole recommend to Council that the Expansion of the Oxford Mills Garage at the existing location from 4 to 8 bays be approved as the preferred solution.

CARRIED

- F. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that a by-law be enacted to lift Part Lot Control on part of the lands within Plan 15M-4 (eQuinelle Subdivision).

CARRIED

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- G. Moved by Terry Butler and seconded by Ken Finnerty that Committee of the Whole recommend that Council approve the Tile Drainage Loan Application from William Millson (Part Lot 21, Concession 1, former Township of Oxford-on-Rideau) to a maximum amount of \$ 22,700, subject to the availability of funding.

CARRIED

- H. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend that Council approve the Tile Drainage Loan Application from Rideauside Farm Inc. (Part Lots 12 and 13, Concession 1, former Township of Oxford-on-Rideau) to a maximum amount of \$50,000, subject to the availability of funding.

CARRIED

- I. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole adopt the 2009 budget schedule as outlined in this report with dates/times to be confirmed by Council.

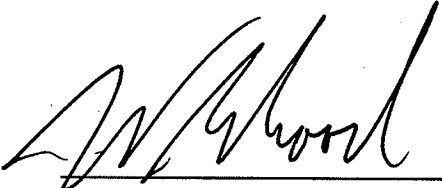
CARRIED

- J. Moved by Barb Tobin and seconded by Terry Butler that Committee of the Whole recommend to Council that the accumulated surplus be allocated as follows:

- \$2,000,000 be designated to the 2010 balloon payment for the Municipal Centre;
- \$142,000 be used to cover the costs of the roadway between the Municipal Centre and County Road 43; and
- \$42,733 be set aside in reserves for an allowance for doubtful accounts.

CARRIED

The meeting adjourned at 9:25 p.m.

  
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BILL GOOCH  
Mayor

  
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HEATHER RENDER  
Deputy Clerk