

North Grenville RFP, Credit Card Services

Question - What has been your annual purchasing volume over the past few years?

Answer - Average value of \$335,147.00 over the past two years.

Question - How many cards are currently in circulation within your organization?

Answer - 16 to 20

Question - Could you confirm the anticipated number of corporate purchasing cards required?

Answer - 20 to 30, reflective of new policy in which additional positions within the organization will now require a corporate card.

Question - What types of cards are currently being used (individual cardholder cards, department cards, vehicle cards, virtual cards, etc.)?

Answer - Individual cards are being used, however would be interested in how department cards could be implemented in some cases.

Question - Are you looking to integrate your card program with your accounting or financial systems?

Answer - Not required but is considered. We currently use Vadim-iCity through Central Square.

Question - Do you currently have an expense management solution in place (e.g., SAP Concur)?

Answer - We use CapturePoint (Process Fusion)

Question - Section 1.5 – Insurance – Our team had not previously encountered this insurance requirement in an RFP of this nature. Could you provide a bit more context around this section? We want to make sure we fully understand the intent before we respond.

Answer - The insurance requirement was a recommendation from our insurance team and will be reviewed by them as part of the evaluation process. In the meantime, please submit the insurance coverage you currently have in place. Any questions regarding coverage requirements or necessary adjustments can be addressed during the review, and the details will be worked out at that stage.

Question – Are you looking for a prepaid commercial account or a credit-based commercial account?

Answer – We are looking for a credit- based commercial account.