



# **2022 Civic Awards Nomination Package**

## **Municipality of North Grenville Civic Awards**

The Mayor and Council of the Municipality of North Grenville established the Civic Awards Program to recognize and honour the selfless efforts and dedication of outstanding individuals and groups who volunteer in service to our citizens and community.

The overall success of the North Grenville Civic Awards Program now rests with the public's participation in nominating the award recipients. If you know of an individual or a group whose volunteer efforts should be recognized, please consider nominating that special volunteer or group that has touched your life or the lives of others.

### **Who is eligible for a Civic Award?**

Any youth, adult or senior in the Municipality of North Grenville who willingly volunteers their time to benefit others is eligible for an award provided that they live in, operate a business in or volunteer within the boundaries of the Municipality.

Please note that the Civic Awards do not recognize individuals for personal successes or professional achievements. As well, nominations by immediate family members, self-nominations, and posthumous nominations will not be accepted.

What are the Civic Award Categories?

Civic Awards may be awarded to one volunteer in each of the designated age groups for each of the award categories.

#### **Age Groups**

- Youth (25 years and younger)
- Adult (26 to 55 years)
- Senior (56 years and older)

Group award in the following listed categories:

## Award Categories

- A. **Outstanding Municipal Leadership \*NEW\*** (in honour of the 25<sup>th</sup> Anniversary of North Grenville Amalgamation) - Individuals who have made a remarkable impact on the evolution of our municipality in a paid, elected, or volunteer capacity.
- B. **Agricultural Leadership** - Volunteers who have championed community-driven agricultural initiatives within North Grenville.
- C. **Arts and Culture** - Volunteer efforts in culture, visual, performing, or literary arts.
- D. **Exemplary Work in the Community** - Volunteers or groups of volunteers who have made outstanding, long-term volunteer contributions in our community.
- E. **Environment** - Volunteer efforts that relate to the protection, preservation, beautification, awareness and/or promotion of our local environment.
- F. **Health and Wellness** - Volunteer efforts promoting healthy lifestyles, personal well-being, health and wellness.
- G. **Heritage** - Volunteer efforts respecting research, interpretation of local heritage, heritage preservation or architectural conservation.
- H. **Recreation, Sport & Leisure** - Volunteer efforts in the promotion, organization, sponsorship or motivation of sports, recreation, and leisure pursuits for healthy and active living.
- I. **Seniors** - For volunteer efforts whose actions, commitment, service, and community spirit has made a difference in the lives of seniors residing in our community.
- J. **Youth** - For volunteer efforts whose actions, commitment, service, and community spirit has made a difference in the lives of youths residing in our community.

## How do I nominate a volunteer or group of volunteers in my community?

Paper nomination forms are available at the North Grenville Municipal Centre Reception Desk during regular office hours, at the Public Libraries (1 Water St., Kemptonville or 1 Grenville St., Burritts Rapids) or you can download copies of the document from our Municipal website at [www.northgrenville.ca/civicawards](http://www.northgrenville.ca/civicawards).

## What supporting material should be included?

Nominators should include enough information to give the Civic Awards Advisory Committee a general overview of the nominee's character (or group name and particulars) and the impact of his/her or group volunteer service. Each nomination form **must** include a short summary. Please provide the following information (no more than two pages) relating to the nominee's contribution or accomplishments:

- Reason for Nomination - a brief summary describing why you are nominating this individual or group.
- Outline the activities and accomplishments of the volunteer or group.
- Provide examples of the impact the volunteer service has made in the community or to the quality of someone's life.
- Describe how the volunteerism demonstrates the spirit of volunteering, giving back to community and how it has contributed to building a stronger community.

Please do not send any additional documentation such as certificates, photographs and/or testimonials; they will not be forwarded to Council.

All nomination forms and supporting material become the property of the Municipality of North Grenville upon submission and will not be returned.

**Note:** Nominators should retain a copy of their submission for reference.

## What is the deadline for the 2022 nominations?

**Deadline for nominations is 5:00 p.m. on Monday, April 17, 2023.**

## **Where do I send the nomination forms?**

### **In Person:**

Forms may be dropped off at the North Grenville Municipal Centre Reception Desk located at 285 County Road 44, Kemptville.

### **By Mail:**

Municipality of North Grenville  
PO Box 130  
285 County Road 44  
Kemptville ON K0G 1J0

### **By E-mail:**

[media@northgrenville.on.ca](mailto:media@northgrenville.on.ca)

### **Disclaimer:**

Personal information contained on the attached form(s) is collected under authority of the Municipal Act RSO 1990, c.M.45, s.207 (45). Information collected will only be used to evaluate nominees and notify recipients of the Municipality of North Grenville Civic Awards Program.

For further information, please contact:  
Jill Sturdy, Municipality of North Grenville  
P.O. Box 130, 285 County Rd 44, Kemptville, ON, K0G 1J0  
telephone: 613-258-9569 ext. 168  
e-mail: [media@northgrenville.on.ca](mailto:media@northgrenville.on.ca)



## 2022 Civic Award Nomination Form

**Category** (check one):

- Outstanding Municipal Leadership  
(in honour of the 25th Anniversary of North Grenville Amalgamation)
- Agricultural Leadership
- Arts and Culture
- Exemplary Work in the Community
- Environment
- Health and Wellness
- Heritage
- Recreation, Sport and Leisure
- Seniors
- Youth

**Level** (check one):

- Youth (25 years and younger)
- Adult (26 to 55 years)
- Senior (56 years and older)
- Group

## 2022 Civic Award Nomination Form (con't)

**Name:** \_\_\_\_\_  
Last First M.I.

**Address:** \_\_\_\_\_  
Street Address Apartment/Unit#

\_\_\_\_\_  
Municipality Province Postal Code

**Phone:** ( ) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

Is the Nominee aware of this Nomination?  Yes  No

### Nominating Individual/Group/Organization

**Name:** \_\_\_\_\_  
Last First M.I.

**Address:** \_\_\_\_\_  
Street Address Apartment/Unit#

\_\_\_\_\_  
Municipality Province Postal Code

**Phone:** ( ) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature of Nominator:** \_\_\_\_\_

### Include the following information as part of your nomination:

1. Reason for Nomination - a brief summary describing why you are nominating this individual or group (max. 250 words).
2. Outline the activities and accomplishments of the volunteer or group.
3. Provide examples of the impact the volunteer service has made in the community or to the quality of someone's life.
4. Describe how the volunteerism demonstrates the spirit of volunteering, giving back to community and how it has contributed to building a stronger community.