

ADDENDUM No. "1"
REQUEST FOR Proposal (RFP) FOR
Insurance Provider Services

Date of Addendum No. "1" Issued: August 30th, 2019
Addendum Issued By: Judy Carroll
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PURPOSE OF THIS ADDENDUM:

The purpose of this addendum is to:

- A. Provide clarification to written changes to the RFP.**
- B. Answer to questions provided.**

A. Clarification to written changes.

1. Section 1.1 – Invitation:

RFP states that "The term of the contract will be December 1, 2019 to December 1, 2024. The Municipality's current brokerage services term expires December 1, 2019 and the current insurance program policy term expires January 1, 2020."

Addendum is: The term of insurance services shall be for one year from January 1, 2020 to December 31, 2020, with the option to renew for subsequent years based on satisfactory performance and service.

B. Answer to Questions provided

1. Question: Are we to be providing a response that address only the broker services component or are we to be providing pricing for the entire municipal insurance program including broker services?

Response: The scope of this RFP is for the full cost of the entire municipal insurance program, including broker services where applicable. We request that coverage and premium be quoted individually.